

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Energy and Public Utilities
- Post:** Lead Engineer, Energy Efficiency
- Salary:** Rs 49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 82,250 (22 080 098)
- Effective Date:** 12 October 2022
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Engineer/Senior Engineer, Energy Efficiency who reckon at least five years' service in a substantive capacity in the grade and who possess –
- (i) overall knowledge in the field of energy;
 - (ii) knowledge of administrative, financial and procurement and supply procedures relating to energy projects;
 - (iii) good organising, managerial and leadership skills; and
 - (iv) strong interpersonal and communication skills.
- Role and Responsibilities:** To assist the Director, Energy Efficiency in the efficient and effective management of the activities of the Energy Efficiency Management Office and in controlling and managing its day-to-day business.
- Duties:**
1. To be responsible to the Director, Energy Efficiency for –
 - (i) coordinating, managing and monitoring of projects in the field of energy efficiency;
 - (ii) planning, supervising and coordinating the work of subordinate staff working under his responsibility;
 - (iii) providing guidance and training to subordinate staff and their evaluation;
 - (iv) implementing strategies, programmes and action plans, including pilot projects, in the field of energy efficiency;
 - (v) developing and implementing procedures to monitor sectoral energy consumption;

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S. Nundloll

for Secretary for Public Service

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- (vi) developing guidelines for energy efficiency and conservation in all sectors of the economy;
 - (vii) coordinating the work of consultants on projects and reviewing of their reports;
 - (viii) participating in the preparation of bidding document, evaluation of bids and supervision of projects;
 - (ix) carrying out research in the field of energy efficiency;
 - (x) the proper execution of duties connected with –
 - (a) the registration of regulated machinery;
 - (b) formulation of policies in the field of Energy Efficiency Sector;
 - (c) designing and evaluating projects in the field of Energy Efficiency Sector;
 - (d) energy efficiency labelling and minimum energy performance standards of regulated machinery;
 - (e) the follow-up and reviewing of mandatory energy audits conducted by large energy consumers;
 - (f) compiling and maintaining a database for energy auditors; and
 - (g) assisting in the preparation of annual report on energy efficiency and consumption.
2. To assist the Director, Energy Efficiency in the following duties –
- (i) preparation of budget relevant to the Energy Efficiency Management Office;

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- (ii) monitoring of expenditures and ensuring that these are within the authorised annual budget;
 - (iii) formulating policies in the field of energy efficiency;
 - (iv) designing and evaluating projects in the field of energy efficiency;
 - (v) formulating innovative financing schemes for energy efficiency projects;
 - (vi) developing and implementing public awareness programmes on the efficient use of energy; and
 - (vii) ensuring that the provisions of appropriate legislation are complied with.
3. To keep abreast of latest technologies in the field of energy efficiency.
 4. To participate in meetings and committees, as and when required.
 5. To submit monthly progress reports to management.
 6. To use ICT in the performance of his duties.
 7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Lead Engineer, Energy Efficiency in the roles ascribed to him.



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