GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Education, Tertiary Education, Science and Technology

Post: Chief Technical Officer

Salary: Rs 119,500 (06 000 110)

Effective Date: 30 May 2024

Qualifications: By selection from among –

A. officers of the Ministry who hold a substantive appointment in the grade of Director (Tertiary)

AND

B. candidates who –

(i) possess a Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level";

(ii) possess a degree or joint degree from a recognised institution; and

(iii) possess a Master's Degree in Education from a recognised institution.

OR

Equivalent qualifications to B(i), B(ii) and B(iii) above acceptable to the Public Service Commission.

(iv) reckon at least 15 years' experience at managerial level in the field of Higher Education in the –

(a) formulation of policies for the effective direction and promotion of higher education; and

(b) implementation and monitoring of projects and programmes pertaining to the Higher Education Sector.

(v) are computer literate.

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Note

Qualification at B(i) above should have been obtained prior to qualification at B(ii) above and qualification at B(ii) above should have been obtained prior to qualification at B(iii) above. However, candidates who as at 30 June 2008, did not possess the qualification at B(i) above but who possess the qualifications at B(ii) and B(iii) above will also be considered provided they hold –

(a) a Cambridge School Certificate or passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission; and

(b) a PhD or a second Master's Degree or a postgraduate diploma from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

Qualification at (a) under 'Note' should have been obtained prior to qualifications at B(ii) and B(iii) above and at (b) under 'Note'.

C. Candidates should –

(i) have been involved in strategic decision-making in the Higher Education Sector;

(ii) have an authoritative knowledge and expertise on all matters pertaining to higher education, science and technology with a deep commitment to the improvement of the Higher Education Sector;

(iii) have ability to provide strategic and visionary advice to the Ministry, while keeping abreast of all new and forthcoming developments impacting on Mauritian Higher Education policy and management;

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(iv) possess outstanding higher educational management skills to ensure that all technical policies of the Ministry trickle down to departments and higher educational institutions with due regard to prioritisation, formulation and monitoring of projects, taking into consideration the balancing of competing interests;

(v) possess outstanding technical leadership skills to drive a group of sectoral experts and specialists in the field of higher education;

(vi) possess good communication skills, both written and oral, necessary to effectively develop relationships and interact with a diverse array of internal and external stakeholders in the Higher Education Sector; and

(vii) have strong accountability orientation, with the highest sense of integrity, trust and dedication.

Candidates should produce written evidence of experience/knowledge claimed.

Role and Responsibilities: To efficiently monitor and evaluate the overall operational procedure, regulatory compliance and service delivery of the whole Higher Education Sector with a view to improving quality and relevance while promoting lifelong learning opportunities and skills acquisition.

Duties:

1. To provide proper advice to the Supervising Officer on –

   (a) higher education, research and technology-related policies in line with the development needs of the country; and

   (b) ways and means to help improve the internal and external efficiency of the Higher Education Sector.

2. To develop strategies in view of guiding policy for the improvement of the Higher Education Sector both sectorally and in a holistic perspective.

3. To analyse the higher educational sector at various levels and advise on appropriate reforms to improve operational and strategic efficiency.

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4. To monitor progress across the Higher Education Sector in the implementation of projects and advise on corrective measures needed, if any.

5. To analyse the short-term and long-term plans in the context of budget exercise and Performance Management System (PMS) and ensure the monitoring and implementation of these plans.

6. To drive the different higher education regulatory bodies and higher education institutions in the implementation of policy measures.

7. To design and implement educational models which meet the needs of the Higher Education Sector.

8. To advise on the effectiveness and improvement of higher education curriculum to align with the needs of labour market.

9. To ensure that appropriate norms and standards are applied throughout the higher education system.

10. To carry out research and development in all areas of interest to the Ministry.

11. To liaise with parastatal and international organisations on professional and technical matters in the field of higher education.

12. To use ICT in the performance of his duties.

13. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Technical Officer in the roles ascribed to him.

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