

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS, 1967**

**Ministry:** Education and Scientific Research  
**Post:** Communication Officer  
**Salary:** Rs 10,600 x 400 – 15,000 x 500 – 17,000 x 600 – 19,400 (10 34 53)  
**Effective Date:** 07 January 2005  
**Qualifications:**

- A. (a) Cambridge School Certificate with credit in at least five subjects including English Language, French and a Social Science subject preferably Sociology obtained at not more than two sittings or
- (b) Passes not below Grade C in at least five subjects including English Language, French and a Social Science subject preferably Sociology obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or
- (c) An equivalent qualification acceptable to the Public Service Commission.

**Note**

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level" or an equivalent qualification acceptable to the Public Service Commission.
- C. A Diploma in Communication Studies with specialisation in Business Communication or Journalism from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

/2..



**CERTIFIED CORRECT**

.....  
*for Senior Chief Executive*  
*Ministry of Civil Service Affairs and*  
*Administrative Reforms*

Date ..... 07 JAN 2005 .....

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS, 1967**

-2-

- D. Be computer literate.
- E. A pleasant personality and good communication skills both in English and French.

**Note**

Qualification at A above should have been obtained prior to qualification at B above.

Candidates should produce written evidence of knowledge claimed.

**Duties:**

- 1. To prepare and issue press releases, communiqués and any other materials relating to education.
- 2. To assist in the elaboration and organisation of mass communication campaign for education.
- 3. To prepare and make use of printed, audio-visual and web materials.
- 4. To assist in the organisation of official functions of the Ministry.
- 5. To perform such cognate duties as may be assigned.



**CERTIFIED CORRECT**

.....  
*Dec 8*  
.....  
*for Senior Chief Executive  
Ministry of Civil Service Affairs and  
Administrative Reforms*

Date ..... 07 JAN 2005 .....