

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Education and Human Resources, Tertiary Education and Scientific Research
- Post:** Inspector of Works
- Salary:** Rs 21,475 x 475 – 21,950 x 625 – 23,200 x 775 – 32,500 x 925 – 36,200
(26 048 067)
- Effective Date:** 23 March 2018
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Assistant Inspector of Works who reckon at least three years' service in a substantive capacity in the grade and who –
- (i) have an overall knowledge and working experience of civil and building engineering works;
 - (ii) possess organising and supervisory skills; and
 - (iii) have general knowledge of financial, stores and establishment procedures.
- Duties:**
- 1. To be responsible for –
 - (i) the proper organisation, execution and supervision of works on sites of works;
 - (ii) the control and general supervision of subordinate staff and workers on sites of works;
 - (iii) the preparation of estimates, bills, paysheets and monthly returns;
 - (iv) the control of attendance registers, time and progress books, where necessary; and
 - (v) the control, receipt, issue and custody of materials and tools.

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for Secretary for Public Service

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2. To ensure that –
 - (i) general safety precautions are observed by workers and the general public; and
 - (ii) buildings, plant/equipment and other government properties are properly maintained.
3. To inspect and report on progress of works to the Director of the Zone or other senior officers, as required.
4. To stand guided by the technical know-how of Technical Officers or senior officers in the execution of a particular task.
5. To coordinate the work of all Assistant Inspectors of Works and subordinate staff with a view to producing maximum efficiency.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Inspector of Works in the roles ascribed to him.



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