

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Education and Human Resources, Tertiary Education and Scientific Research

Post: Assistant Supervisor (The Arts)

Salary: Rs 24,750 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 46,900
(06 053 075)

Effective Date: 20 September 2017

Qualifications: By selection from among officers of the Ministry not below the grade of Primary School Educator and Primary School Educator (Oriental Languages) who hold a substantive appointment in their respective grade and who –

- (i) possess a Cambridge School Certificate with a credit in Art or Art and Design obtained at not more than two sittings or passes not below Grade C in Art or Art and Design obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission; and
- (ii) reckon at least 10 years’ experience in the teaching of Creative Education/The Arts in a primary school, acquired after appointment in a substantive capacity in their respective grade.

Candidates should produce written evidence of experience claimed.

- Duties:**
1. To assist the Supervisor (The Arts) in the organisation and supervision of the teaching of The Arts in primary schools.
 2. To ensure the implementation of The Arts programmes and projects in the primary sector.
 3. To assist in the organisation and running of courses in The Arts for teachers and officers in other grades in the primary sector.
 4. To assist curriculum panels in developing and monitoring the implementation of curriculum materials, evaluate curriculum materials and propose modifications, as and when required.

/2...

CERTIFIED CORRECT



.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
20 September 2017*

Date.....



**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

5. To act as facilitator for the use of Performing Arts with a view to enhancing socialisation and linguistic skills for personality development.
6. To participate in courses at regional and national levels, as and when required.
7. To visit primary schools in connection with the teaching of the subject.
8. To use ICT in the performance of his duties.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Supervisor (The Arts) in the roles ascribed to him.



CERTIFIED CORRECT

.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

20 September 2017

Date.....