

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Education and Human Resources, Tertiary Education and Scientific Research

Post: Home Economics Attendant

Salary: Rs 11,970 x 260 – 14,050 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 –
19,575 x 475 – 21,475 (24 019 048)

Effective Date: 27 March 2017

Qualifications:

A. A Cambridge School Certificate with at least a pass in Food and Nutrition or Fashion and Textiles or Passes obtained on one certificate at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language and Food and Nutrition or Fashion and Textiles with at least Grade C in any two subjects or (ii) in six subjects including English Language and Food and Nutrition or Fashion and Textiles with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should be aware of the basic safety precautions needed in handling equipment in the Home Economics room.

Duties:

1. To be responsible for the–

(i) general cleanliness of the Home Economics room, equipment and furniture;

(ii) general care and maintenance of utensils, materials and equipment in use in the room, including the lubricating of sewing machines and other apparatuses; and

(iii) daily routine check and storage of all utensils, materials and equipment in use in the room, including the keeping of inventories and stock verification.

2. To distribute and control all utensils and materials/foodstuff in use during practical classes.


3. To collect all utensils and materials/foodstuff after practical classes.

4. To assist the Educator (Secondary) in keeping constant watch over the security of pupils.

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CERTIFIED CORRECT


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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

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5. To keep broken apparatuses or equipment in safe custody for audit or stock verification purposes.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Home Economics Attendant in the roles ascribed to him.



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