

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Public Infrastructure and Land Transport (Public Infrastructure Division)
- Post:** Lead Mechanical Engineer
- Salary:** Rs 46,900 x 1,525 – 49,950 x 1,625 – 62,950 x 1,850 – 68,500 x 1,950 – 70,450
(26 075 089)
- Effective Date:** 02 September 2019
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Mechanical Engineer/Senior Mechanical Engineer who reckon at least five years' service in a substantive capacity in the grade and who –
- (i) have in-depth knowledge of the following –
 - (a) the Road Traffic (Construction and Use of Vehicles) Regulations;
 - (b) the Occupational Safety and Health Act; and
 - (c) procurement and supply procedures and financial regulations relating to activities of the Plaine Lauzun Mechanical Workshop as set out in the Financial Management Kit or as may be set by the Ministry of Finance and Economic Development or the Public Procurement Act.
 - (ii) possess good organising, supervisory and leadership skills; and
 - (iii) possess good interpersonal and communication skills.
- Role and Responsibilities:** To ensure compliance with good engineering practices and standards in the maintenance and repair of Government vehicles, plants and equipment, and design and supervision of building mechanical services.
- Duties:**
1. To be responsible for –
 - (i) the effective and efficient management of specific divisions of the Mechanical Engineering Section; and
 - (ii) the implementation of the provisions of Occupational Safety and Health Act relevant to the Mechanical Engineering Section.

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CERTIFIED CORRECT

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S. Chundusing (Mrs)
for Secretary for Public Service

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2. To advise Ministries/Departments on –
 - (i) matters relating to mechanical engineering; and
 - (ii) the procurement and disposal of vehicles, plants and mechanical equipment, as and when required.
3. To supervise the work of officers of the Mechanical Engineering Cadre and other subordinate staff working under his supervision and ensure that they –
 - (i) work effectively, efficiently, complete assignments and submit reports on time; and
 - (ii) comply with rules and regulations in force at the Mechanical Engineering Section.
4. To provide guidance and training to subordinate staff on complex issues.
5. To ensure that discipline is maintained and to facilitate conflict resolution.
6. To monitor and supervise the work of Mechanical Engineer/Senior Mechanical Engineers relating to building mechanical services to ensure their timely implementation.
7. To prepare specifications and evaluate bids for the purchase/repair of vehicles, plants, equipment and installation of Mechanical Systems.
8. To carry out survey, investigation, research and study on complex issues related to mechanical engineering and submit reports thereon.
9. To coordinate the activities of the Mechanical Engineering Section with those of other technical sections of the Ministry.
10. To advise the Procurement and Supply Section of the Mechanical Engineering Section on the procurement and disposal of parts.
11. To prepare budget proposals for the section under his responsibility.

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12. To participate in bid committees.
13. To attend meetings and committees, as and when required.
14. To use ICT in the performance of his duties.
15. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Lead Mechanical Engineer in the roles ascribed to him.

Note

Lead Mechanical Engineers may be outposted to any other Ministry/Department where their services will be required.



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