

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Public Infrastructure, National Development Unit, Land Transport and Shipping
(Public Infrastructure Division)
- Post:** Deputy Director (Civil Engineering)
- Salary:** Rs 50,000 x 1,500 – 56,000 x 2,000 – 62,000 (26 75 82)
- Effective Date:** 20 September 2010
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Principal Engineer who reckon at least two years' service in a substantive capacity in the grade and who –
- (i) possess good communication and interpersonal skills; and
 - (ii) have the ability to lead a team of officers.
- Role and Responsibilities:** To assist in ensuring sustainable development and implementation of approved civil engineering projects.
- Duties:**
1. To deputise for the Director (Civil Engineering), as and when required.
 2. To assist the Director (Civil Engineering) in the proper management of the Engineering Section.
 3. To supervise and co-ordinate the work of Principal Engineers and to hold regular meetings with them.
 4. To assist in the planning of building and civil engineering projects and to monitor the implementation thereof.
 5. To participate in meetings and committees, as and when required.
 6. To participate in evaluation of bids.
 7. To assist in the implementation of the Performance Management System in the Engineering Section.
 8. To use ICT in the performance of his duties.
 9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Director (Civil Engineering) in the roles ascribed to him.



CERTIFIED CORRECT

Alecson
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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

20 SEP 2010

Date.....