SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Public Infrastructure and Land Transport (Public Infrastructure Division)

Post: Senior Technical and Mechanical Officer

Salary: Rs 28,925 \times 750 - 29,675 \times 900 - 34,175 \times 1,200 - 37,775 \times 1,500 - 45,275
(26 56 70)

Effective Date: 09 December 2015

Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of
Technical and Mechanical Officer who reckon at least five years’ service in a
substantive capacity in the grade and who possess good organising, supervisory
and communication skills.

Duties:

1. To assist officers of the Mechanical Engineering Cadre and the Principal
Technical and Mechanical Officer in the management of the
Automotive/Mechanical section of the Plaine Lauzan Workshop.

2. To organise and supervise the work of Technical and Mechanical Officers
and other subordinate staff.

3. To assist and advise officers of Procurement and Supply section in the
procurement of spare parts and materials to be used in the Workshop.

4. To commission new vehicles, mechanical equipment and undertake
complex work in the Workshop.

5. To assess and report on damage to vehicles involved in
accidents/incidents and attend Court/Tribunal in that connection.

6. To examine vehicles involved in fatal accidents and report on any
mechanical defect which may have caused the accident.

7. To advise Ministries/Departments on technical matters relating to
vehicles, plants and equipment.

8. To use ICT in the performance of his duties.

9. To perform such other duties directly related to the main duties listed
above or related to the delivery of the output and results expected from the
Senior Technical and Mechanical Officer in the roles ascribed to him.

CERTIFIED CORRECT

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

09 December 2015

Date.............................................