

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Department: Civil Aviation

Post: Supervisor (Rigging)

Salary: Rs 18,900 x 600 – 19,500 x 750 – 27,000 (25 38 49)

Effective Date: 19 February 2013

Qualifications: By promotion, on the basis of experience and merit, of employees in the grade of Foreman who reckon at least one year's service as Foreman in a substantive capacity in the grade and who –

- (i) possess organising and supervisory skills; and
- (ii) have the ability to lead a team.

Duties:

1. To be responsible for the general supervision and smooth running of the Rigging Section.
2. To ensure that Riggers perform installation, maintenance, repairs of masts, towers and aerials promptly.
3. To ensure that the work carried out is of required standards.
4. To ensure that an appropriate record system is kept for repairs effected, progress of works, spare parts and materials used.
5. To prepare estimates of costs and to submit progress reports.
6. To control indenting of materials and to be responsible for the safe keeping of all store forms and materials delivered.
7. To ensure that all safety measures and precautions are adhered to by Riggers.
8. To be responsible for the safe keeping and maintenance of all tools, plants and equipment in the section.
9. To submit reports on maintenance of works carried out and report on shortcomings promptly.
10. To carry out safety training for Riggers and such other training, as and when required.

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CERTIFIED CORRECT

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R. Raguer

 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms

Date..... **19 FEB 2013**

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11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Supervisor (Rigging) in the roles ascribed to him.

Note

1. The Supervisor (Rigging) will be expected to work on Sundays, Public Holidays and officially declared cyclone days, as and when required.
2. The Supervisor (Rigging) will be required to undergo a medical examination to be carried out by the Ministry of Health and Quality of Life, as and when deemed necessary, to ascertain his fitness to work at heights of up to 600 feet.
3. The Supervisor (Rigging) may be sent on assignment to Rodrigues or the Outer Islands of the Republic of Mauritius.



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