

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Industrial Development, SMEs and Co-operatives (Co-operatives Division)
- Post:** Handy Worker (Special Class)
- Salary:** Rs 14,225 x 250 – 15,225 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,025 (24 020 050)
- Effective Date:** 13 November 2024
- Qualifications:** By selection from among serving employees on the permanent and pensionable establishment who –
- (a) possess the Certificate of Primary Education or the Primary School Achievement Certificate; and
- (b) reckon at least three years' service.

NOTE

In the absence of candidates possessing the qualification at (a) above, consideration will be given to those who show proof of being literate.

- Duties:**
1. To clean and upkeep all areas and sections including yards, floors, walls, windows, glass panes, staircases, corridors, bathrooms and toilets.
 2. To answer telephone calls, take and transmit messages, as and when required.
 3. To perform any unskilled manual work and simple gardening duties, as and when required.
 4. To operate and effect simple maintenance and repairs of equipment such as bush cutter under the supervision of an officer.
 5. To carry out simple repair works and other operations as part of a team and ensure that all tools and equipment used are kept in good working condition.
 6. To collect and dispose of refuse.
 7. To handle, carry, pack, load and unload store items, goods and materials.

/2...



CERTIFIED CORRECT

B. D. Nundloll

.....
B. D. Nundloll (Mrs)
for Secretary for Public Service

13 November 2024

Date.....

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

8. To assist Drivers in effecting minor repairs of the vehicles including unmounting and changing of tyres and performing other ancillary works associated with the day-to-day running of the vehicles.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Handy Worker (Special Class) in the roles ascribed to him.



CERTIFIED CORRECT

B. D. Nundoll

.....
B. D. Nundoll (Mrs)
for Secretary for Public Service

13 November 2024

Date.....