

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Agro-Industry and Food Security

Post: Fitter

Salary: Rs 11,425 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 21,425 (25 18 46)

Effective Date: 15 September 2015

Qualifications: By promotion, on the basis of experience and merit, of employees in the grade of Tradesman's Assistant on the permanent and pensionable establishment of the Ministry who have passed the appropriate trade test.

Duties:

1. To grind and sharpen scrapers and drills.
2. To temper and grind fitters chisels of all descriptions.
3. To use a vertical drilling machine for drilling works and countersinking.
4. To chip with hammer and chisel to a line to within specified accuracy.
5. To file flat and square of different material surfaces and edges to a specified finish on vertical and horizontal surfaces.
6. To chip work through keyways to the same accuracy.
7. To file, scrape and bed both flat and curved surfaces.
8. To mark out, drill and tap holes square to a true surface and accurately pitched.
9. To dismantle, fit, overhaul and re-assemble parts and accessories to vehicles and plant and equipment.
10. To manufacture spare parts and to fit the components in engines of vehicles and plant and equipment.
11. To shape bolt heads to receive spanners.
12. To make groove on bolt heads to receive screw drivers.

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CERTIFIED CORRECT

M. Meera
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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

15 September 2015

Date.....

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13. To be able to identify appropriate material for respective manufacture and fitting works.
14. To cut parts/materials and adjust for proper connections/fixings.
15. To be able to undertake all types of repair and maintenance works related to fittings and adjustments.
16. To carry out necessary measurements and calculations of the trade in accordance with technical specifications.
17. To prepare estimates in regard to types and quantities of materials required for specific work relating to fitting works.
18. To read measuring instruments accurately and identify the required units of measurements.
19. To ensure that all operations regarding the use of tools and equipment are carried out within safe workshop practices.
20. To ensure that all works undertaken are of good quality and as per instructions.
21. To train and guide Tradesman's Assistants engaged in the same trade and other workers under his supervision.
22. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Fitter in the roles ascribed to him.



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