

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Agro-Industry and Food Security
- Post:** Assistant Conservator of Forests/Senior Assistant Conservator of Forests
- Salary:** Rs 26,300 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950 (19 055 085)
- Effective Date:** 05 October 2020
- Qualifications:** A. A degree in Forestry from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

NOTE 1

In the absence of candidates possessing the qualification at A above, by selection from among candidates who possess a degree in Biology or Botany from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

- B. Candidates should –
- (i) be proactive and dynamic;
 - (ii) possess good organising and supervisory skills;
 - (iii) possess good interpersonal and communication skills;
 - (iv) be able to work in teams; and
 - (v) be computer literate.

Candidates should produce written evidence of knowledge claimed.

NOTE 2

Candidates selected under “NOTE 1” will be appointed in a temporary capacity in the first instance and will be required to follow an approved course in Forestry. On successful completion of the course, they will be considered for appointment as Assistant Conservator of Forests/Senior Assistant Conservator of Forests in a substantive capacity.

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CERTIFIED CORRECT

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S. Chundung
S. Chundung (Mrs)
for Secretary for Public Service

05 October 2020

Date.....

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Duties:

1. To be responsible to the Conservator of Forests or any other officer designated by him for the implementation of the forestry programme as follows –
 - (a) nursery operations including nursery maintenance;
 - (b) silvicultural works;
 - (c) forest operations including produce exploitation and utilisation works;
 - (d) forest engineering works like forest roads and tracks, buildings, bridges, culverts, drains;
 - (e) environmental protection works including the protection of forest biodiversity and improve ecosystem services provided by forests;
 - (f) carry out surveys, field visits and expeditions to offshore islets and outer islands; and
 - (g) management of nature reserves, nature walks and other forest areas.
2. To provide technical input for the formulation and review of policies, legislation, guidelines and procedures relating to forestry issues including Sustainable Land Management, Agroforestry, Climate Change and Ecotourism activities.
3. To promote awareness and sensitisation programmes to the target audience and organise events and activities on forestry issues such as International Day of Forests and National Tree Planting Campaign.
4. To supervise and carry out research on forest sector.
5. To be responsible for the training and coaching of subordinate staff.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Conservator of Forests/Senior Assistant Conservator of Forests in the roles ascribed to him.



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S. Chundusing
S. Chundusing (Mrs)
for Secretary for Public Service

05 October 2020

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