

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Public Infrastructure and Land Transport (Public Infrastructure Division)
- Post:** Principal Architect (Personal to officers in post as at 31.12.15)
- Salary:** Rs 38,350 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950 x 1,850 – 64,800
(26 069 086)
- Effective Date:** 13 June 2018
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Senior Architect in post as at 30 June 2008 who reckon at least four years' service in a substantive capacity in the grade and who –
- (i) possess effective supervisory, interpersonal and communication skills;
 - (ii) have the ability to organise and manage building projects from inception to completion; and
 - (iii) have knowledge of administrative, financial, and procurement and supply procedures.
- Role and Responsibilities:** To assist the Lead Architect in the implementation of building projects pertaining to architectural works.
- Duties:**
1. To work under the general supervision and direction of the Lead Architect for the performance of the following duties –
 - (i) to be responsible for designing and supervising building projects in particular the more complex ones;
 - (ii) to administer contracts for minor and less complex building projects;
 - (iii) to guide, supervise and coordinate the work of a team of Architect/Senior Architects;
 - (iv) to participate in evaluation of bids organised by the Departmental Bids Committee of the Public Infrastructure Division of the Ministry; and
 - (v) to attend meetings and committees, as and when required.

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CERTIFIED CORRECT

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N. Auchoybur (Mrs)
for Secretary for Public Service

13 June 2018

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2. To assist the Lead Architect in –
 - (i) the monitoring of building projects under the capital budget;
 - (ii) the administration of contracts for major and complex building projects;
and
 - (iii) the vetting of architectural drawings and specifications.
3. To use ICT in the performance of his duties.
4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Architect (Personal to officers in post as at 31.12.15) in the roles ascribed to him.



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N. Auchoybur (Mrs)
for Secretary for Public Service

13 June 2018

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