

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 16 OF THE  
DISCIPLINED FORCES SERVICE COMMISSION REGULATIONS**

- Department:** Mauritius Prison Service
- Post:** Superintendent of Prisons/Senior Superintendent of Prisons
- Salary:** Rs 34,350 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450  
(17 065 081)
- Effective Date:** 08 July 2020
- Qualifications:** By selection from among officers in the grade of Assistant Superintendent of Prisons who –
- (i) reckon at least two years' service in a substantive capacity in the grade;
  - (ii) have a sound knowledge of prisons duties and are well versed in prisons rules, prisons regulations, legislations in force and Standing Orders;
  - (iii) are able to deal with all types of custodial problems/difficult detainees;
  - (iv) possess excellent interpersonal and communication skills; and
  - (v) possess strong motivational skills.
- Role and Responsibilities:** To be responsible for the observance of all rules, regulations and orders and to supervise over security, custody and discipline in prisons institutions.
- Duties:**
1. To assist the Assistant Commissioner of Prisons in the administration of any prison or correctional institution.
  2. To be responsible for the administration of any prison or correctional institution as may be directed.
  3. To attend management meetings as and when required.
  4. To ensure that duties relating to security, safe custody, discipline and cleanliness are strictly observed.
  5. To perform such duties as laid down in the Reform Institutions Act, Prisons Regulations, legislations in force and Standing Orders with a view to ensuring that appropriate orders, directives and guidance are given, as and when required, for the smooth running of the Mauritius Prison Service.

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**CERTIFIED CORRECT**



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*D. Gowry*  
**D. Gowry (Mrs)**  
*for Secretary for Public Service*

**08 July 2020**  
Date.....

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6. To look into the operational side as regards day-to-day running of the institutions in order to ensure that –
  - (i) rules and regulations are correctly interpreted and applied consistently by staff;
  - (ii) officers are being deployed efficiently;
  - (iii) records of staff and detainees are properly kept;
  - (iv) good staff relations/staff welfare with a healthy and safe work environment are maintained;
  - (v) officers are being properly supervised and provided with guidance and training whenever needed;
  - (vi) physical, mental and social needs of detainees are catered for;
  - (vii) enquiries are properly conducted and reports submitted as and when required; and
  - (viii) human, financial and material resources made available are used efficiently, effectively and economically.
7. To devise and monitor rehabilitation programmes.
8. To use ICT in the performance of his duties.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Superintendent of Prisons/Senior Superintendent of Prisons in the roles ascribed to him.

**CERTIFIED CORRECT**

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*D. Gowry*

**D. Gowry (Mrs)**  
*for Secretary for Public Service*

**08 July 2020**

Date.....

