

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

- Department:** Statistics Mauritius
- Post:** Director of Statistics
- Salary:** Rs 119,000 (20 000 105)
- Effective Date:** 14 November 2018
- Qualifications:** By selection from among officers in the grade of Deputy Director of Statistics who reckon at least two years' service in a substantive capacity in the grade and who –
- (i) possess strong leadership and managerial skills and have the ability to motivate staff;
 - (ii) possess a critical mind and have a multi-disciplinary approach to problem-solving; and
 - (iii) have sound judgement and strong analytical skills.
- Role and Responsibilities:** To set a strategic direction for the Statistics Mauritius and ensure that it fulfils its mandate in accordance with its vision and mission statement.
- Duties:**
1. To be responsible for the proper management of human, financial and other resources of the Department.
 2. To manage and evaluate the professional, technical and administrative work processes of the Department.
 3. To develop, maintain and review strategic and human resource development plans.
 4. To plan and organise resources for the delivery of high quality statistical products/services.
 5. To ensure –
 - (i) that the Department operates within the legal and regulatory framework; and
 - (ii) the optimal use of ICT in the work processes of the Department.

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CERTIFIED CORRECT

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N. Auchoybur (Mrs)
for Secretary for Public Service

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6. To coordinate and monitor statistical activities in all Ministries/Departments, Local Authorities and Other Statutory Bodies.
7. To advise Ministries/Departments, Local Authorities and Other Statutory Bodies on issues relating to the development of statistics.
8. To administer the Statistics Act.
9. To set strategic goals and performance targets for the Department.
10. To formulate quality criteria and establish standards, classifications and procedures for statistics.
11. To collaborate with and maintain commitments to regional and international agencies.
12. To use ICT in the performance of his duties.
13. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director of Statistics in the roles ascribed to him.



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