



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND
INSTITUTIONAL REFORMS
MAURITIUS**

19 November 2021

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No. 57 of 2021
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From : Secretary for Public Service

To : Supervising Officers in charge of Ministries/Departments

Protocol on Management of Injury and Illness at the Workplace

Currently, injury in the Public Service is managed on the basis of procedures laid down in the Human Resource Management Manual. However, it has been observed that despite the established procedures injury is managed differently across different Ministries and Departments.

2. This Ministry has, in consultation with the Ministry of Health and Wellness, crafted a Protocol on management of injury and wellness at the workplace. This Protocol was approved by Government in October 2021.

3. The Protocol standardizes procedures for the management of injuries/illnesses at work and outlines the steps that should be taken in the event of such an occurrence at the workplace. It also describes the employer's responsibility in putting in place an effective reporting and recording mechanism in respect of all injuries/illnesses at the workplace.

A copy of the protocol, which is also available on this Ministry's Website (<http://civilservice.gmu.org>), is enclosed.

4. The Safety and Health Committee of each Ministry/Department will have the responsibility to disseminate the content of the Protocol and follow up on its implementation with the Safety and Health Officers attached to their organization.

5. Supervising Officers are requested to take appropriate action for the enforcement of the Protocol at the level of their Ministry/Department.

B.Boyramboli

Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service