



REPUBLIC OF MAURITIUS

27 August 2021

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No. 38 of 2021
E/363/15/03-V2

From: Secretary for Public Service

To: Supervising Officers i/c of Ministries/Departments

Filling of Vacancies in the Public Service- Financial Year 2021/2022

As you are no doubt aware, Ministries/Departments need to be properly manned with appropriate human resources to drive Government business and provide a quality service to the public. Consequently, every year Ministries and Departments are provided with funds under their respective votes by the Ministry of Finance, Economic Planning and Development for filling of vacancies, additional and new posts.

2. It is, however, noted in financial year 2020-2021, funds were made available for the filling of 7,153 vacancies across the public service, but, by the end of the financial year only 30% of these vacancies have been filled by the Service Commissions and under delegated powers. As a matter of fact, Ministries/ Departments are constrained to operate at optimum level and implementation of projects are unduly delayed.

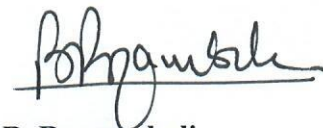
3. In this current financial year, provisions have been made in votes of Ministries/ Departments for the filling of 7,121 vacancies, out of which 4,450 are to be filled at entry level and 2,671 vacancies by way of promotion to make sure that Ministries and Departments have the adequate capacity to smooth service delivery.

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4. Supervising Officers are accordingly requested to ensure that appropriate arrangements are being made to expedite the filling of all vacancies at the earliest. In this context, you are earnestly advised to -

- (i) develop a proper and realistic recruitment plan for their respective Ministries/Departments, as per the enclosed template, and submit it to the relevant Service Commissions and this Ministry for monitoring purposes;
- (ii) report all funded vacancies to the relevant Service Commissions forthwith;
- (iii) make immediate arrangements for recruitment under delegated powers; and
- (iv) ensure timely prescription of Scheme of Service for posts in respect of which funds have been provided in this financial year.

5. I rely on your collaboration for the timely filling of all existing vacancies.



B. Boyramboli
Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service

Financial Secretary

Secretary, Public Service Commission

Secretary, Judicial and Legal Service Commission