



## MINISTRY OF PUBLIC SERVICE AND ADMINISTRATIVE REFORMS

### Ministry of Public Service and Administrative Reforms

### Circular Letter No. 26 of 2026

E/445/2/01 V13

03 July 2026

**From: Secretary for Public Service**

**To: Supervising Officers in charge of Ministries/Departments**

### Website Update – General Staff List

In accordance with existing policy, this Ministry maintains on its website Staff Lists of Public Officers, in designated grades in Ministries/Departments who are drawing monthly salary in a scale the minimum of which is Rs 38,215. The Staff Lists serve as a reference tool for Ministries/ Departments and other stakeholders and therefore need to be kept accurate and up-to-date at all times.

2. Following consultations with the Data Protection Office, the template relating to Staff Lists appearing on this Ministry's website has been reviewed to comply with the provisions of the Data Protection Act 2017.
3. Supervising Officers are accordingly requested to submit their updated staff lists in respect of officers drawing monthly salary in a scale the minimum of which is Rs 38,215, for publication on the website of this Ministry as per the enclosed format.
4. I rely on your collaboration in the matter.

**D. Gopaul**  
**Secretary for Public Service**

**Enc.**

### Format for General Staff List

Ministry/Department: .....

| Name | Designation | Official Contact<br>Details | Posting |
|------|-------------|-----------------------------|---------|
|      |             |                             |         |
|      |             |                             |         |
|      |             |                             |         |
|      |             |                             |         |

Prepared by: .....

Designation: .....

Signature: .....

Date: .....