



REPUBLIC OF MAURITIUS

MINISTRY OF PUBLIC SERVICE AND ADMINISTRATIVE REFORMS

Circular Letter No. 55 of 2025

E/152/75/30/82

19 August 2025

From: Secretary for Public Service

To: Supervising Officers in charge of Ministries/Departments

Enhancement of Work Environment Programme -
Call for Projects for Financial Year 2025/2026

As you are aware, this Ministry has been implementing the Enhancement of Work Environment Programme (EWEP) since 2011, and has to-date funded some **1,343** projects with the objective of uplifting the safety and health standards at work across Ministries and Departments.

2. The EWEP is mainly geared towards:
 - (i) implementing innovative strategies to minimise the occurrence and severity of work-related injuries and illnesses;
 - (ii) systematically addressing ergonomic issues in the workplace thus optimising the interaction between workers and their work environment;
 - (iii) integrating environmentally sustainable practices into the workplace to enhance the working conditions of Public Officers; and
 - (iv) improving the overall quality of the workplace to boost employee satisfaction, productivity, engagement, and well-being.
3. A budgetary provision of **Rs3M** has been allocated to this Ministry to finance eligible projects under the EWEP for the Financial Year 2025/2026.
4. In this context, a revised indicative list of safety and health projects, along with the Guidelines outlining the procedures of the EWEP, and the project proposal form, may be accessed on this Ministry's website at the following address:
<https://civilservice.govmu.org/Pages/SERVICES%20NEW/EWEP.aspx>
5. You are accordingly requested to submit **by 19 September 2025, at latest**, your project proposals to the:-

**Director, Safety and Health Unit,
Ministry of Public Service and Administrative Reforms,
Level 3, SICOM Building 2,
Corner Chevreau and Reverend Jean LeBrun Streets,
Port Louis.**

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6. Your attention is drawn to the fact that only those projects which are not funded in the budget of line Ministries will be considered for support under the EWEP. Proposals submitted within the specified timeframe will be considered on a first-come-first-serve basis.

7. In the event that a project proposal is retained, an approved quotation should be submitted to this Ministry within a time frame of one month. Subsequently, a Departmental Warrant will be issued to meet the cost of the project.

8. Supervising officers are also requested to ensure that any Departmental Warrant issued to their respective organisations is duly utilised, so that the earmarked funds do not lapse. The project should be completed **by 30 June 2026**, and a Certificate of Completion **must** be submitted to this Ministry upon completion.

9. The Safety and Health Officer/Senior Safety and Health Officer assigned to your Ministry/Department, will provide the necessary assistance and support to identify relevant projects and will also be responsible to monitor the progress of implementation.

10. I rely on your usual collaboration and support to ensure the successful implementation of the EWEP scheme.



C. R. Seewooruthun (Mrs)
Secretary for Public Service

Copy to:

- (i) Secretary to Cabinet and Head of the Civil Service**
- (ii) Financial Secretary**