



MINISTRY OF PUBLIC SERVICE AND ADMINISTRATIVE REFORMS

23 May 2025

Ministry of Public Service and Administrative Reforms
Circular Letter No. 32 of 2025
E/152/48/15/05 T3


From: **Senior Chief Executive, Ministry of Public Service and Administrative Reforms**

To : **Supervising Officers in Charge of Ministries/Departments**

Notification of Vacancy-United Nations Development Programme

The United Nations Development Programme (UNDP) is inviting applications from eligible candidates for the post of **Administrator of the UNDP**, which is based at the UN Headquarters in New York.

2. The Administrator shall, as Chief Executive of UNDP, be responsible and accountable to the Executive Board for all phases and aspects of UNDP activities.
3. The Administrator shall be appointed for a term of four years, or for a shorter period and shall be eligible for reappointment.
4. Details regarding the post and application process are available online on the following link: <https://www.un.org/sg/en/vacancies/index.shtml>
5. The closing date for submission of applications is **Monday 26 May 2025 (Midnight New York time)**.
6. It would be appreciated if the contents of this Circular Letter could be brought to the attention of all officers serving in your Ministry/Department.


G. Callychurn (Miss)
for Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service