



REPUBLIC OF MAURITIUS

MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS

Circular Letter No. 54 of 2024

E/152/75/30/81C

15 July 2024

From: Secretary for Public Service

To: Supervising Officers in charge of Ministries/Departments

Call for projects for Financial Year 2024-2025
Enhancement of Work Environment Programme

This Ministry is pursuing the implementation of the Enhancement of Work Environment Programme (EWEP) for Financial Year 2024-2025 and an amount of Rs4.5M has been provided under this Ministry's Vote for funding of projects falling under the ambit of the EWEP.

2. In this context, Supervising Officers are requested to submit proposals for projects satisfying the criteria for EWEP on the project proposal form, addressed to:

Director, Safety and Health Unit
Occupational Safety and Health Division
Level 3, SICOM Building 2,
Corner Chevreau and Reverend Jean LeBrun Streets,
Port Louis.

3. The closing date for the submission of applications is **Friday 16 August 2024.**

4. The Guidelines highlighting the procedures for the submission of applications under the EWEP and a list of safety and health projects which may be of interest to your Ministry/Department, as well as the project proposal form are available on this Ministry's website: <https://civilservice.govmu.org/Pages/SERVICES%20NEW/osh.aspx>

5. Only projects for which funds have **not** been provided under the Votes of line Ministries will be considered under the EWEP. Project proposals which are submitted within the timeframe will be examined on a first-come-first-served basis.

6. Upon approval of your project proposal(s), an approved quotation should be submitted to this Ministry within one month. Thereafter, a Departmental Warrant will be issued to meet the cost for the implementation of the project only. The project should be completed before **30 June 2025** and a Certificate of Completion should be submitted to this Ministry.

7. The Safety and Health Officer responsible for your respective Ministry/Department may be contacted.



K. Conhye
Secretary for Public Service

Copy to:

- (i) Secretary to Cabinet and Head of the Civil Service**
- (ii) Acting Financial Secretary**