



MINISTRY OF PUBLIC SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

27 November 2024

Ministry of Public Service and Administrative Reforms
Circular Letter No. 89 of 2024
E/152/48/15 T5

From: **Secretary for Public Service**
To: **Supervising Officers in charge of Ministries/Departments**

Notification of vacancy-Commonwealth Secretariat

The Commonwealth Secretariat is inviting eligible candidates to apply for the post of Adviser and Head of International Trade Policy Section (ITPS) (Trade, Oceans and Natural Resources Directorate).

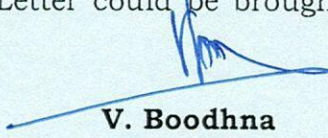
2. The Head of ITPS leads the work and manages the team on trade policy issues, particularly as they pertain to Small States, Least Developed Countries and Sub-Saharan African countries, and supervises the Trade Adviser project at the Commonwealth Small States Office in Geneva.

3. All applications for the post should include curriculum vitae and three referees, accompanied by a short covering letter setting out their relevant experience and skills in relation to the competencies and other requirements for the post. All applications should be addressed to the Human Resources, Commonwealth Secretariat.

4. Additional information regarding the vacancy can be accessed on the Commonwealth Secretariat's website: <http://thecommonwealth.org/jobs>

5. The closing date for the submission of applications is **10 December 2024 at 17:00 GMT.**

6. It would be appreciated if the contents of this Circular Letter could be brought to the attention of all officers serving in your Ministry/Department.


V. Boodhna
for Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service