



MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS
MAURITIUS

04 November 2024

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No 82 of 2024
E/152/48/15-V19T

From: **Secretary for Public Service**
To: **Supervising Officers in charge of Ministries/Departments**

Notification of vacancy-Commonwealth Secretariat

The Commonwealth Secretariat is inviting eligible candidates to apply for the post of Monitoring, Evaluation and Learning Officer – Strategy, Portfolio, Partnerships and Digital Division.


2. The eligible candidate will be involved in the design and implementation of monitoring, evaluation and learning strategies and plans of the Secretariat. The officer will work with managers and teams across the organisation to develop high-quality evaluation and learning outputs, develop robust measurement frameworks to track performance and results, facilitate strong supportive mechanisms between monitoring, evaluation, planning and management and encourage engagement with and utilisation of monitoring and evaluation findings.

3. Interested candidates should submit their curriculum vitae, the particulars of three referees and a short covering letter setting out their relevant experience and skills in relation to the competencies and other requirements for the post. All applications should be addressed to the Human Resources, Commonwealth Secretariat via the online application system.

4. Additional information regarding the vacancy may be accessed on the Commonwealth Secretariat's website: <http://thecommonwealth.org/jobs>

5. The closing date for the submission of application is **04 November 2024 at 17:00 GMT.**

6. It would be appreciated if the contents of this Circular Letter could be brought to the attention of all officers serving in your Ministry/Department.


V. Boodhna
for Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service

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