



MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS
MAURITIUS

19 September 2024

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No. 72 of 2024
E/245/1/08 V8 T3

From: **Secretary for Public Service**

To: **Supervising Officers in Charge of Ministries/Departments**

Demise of a Public Officer while in service – Refund of Pension Contribution

Following Budget Speech 2024-2025, the Pensions Act and the Statutory Bodies Pension Funds Act have been amended to provide for the legal personal representative of a public officer or a trainee, student, cadet or apprentice who joined service before 01 January 2013 and has opted to be governed by the new pensions provisions effective as from 01 July 2008, and who passes away while in service, to be refunded the officer's share of contributions. The refund shall include contributions for any previous service in the public service or a statutory body, as the case may be, provided that such service is reckoned as pensionable service.

2. The effective date of the above measure is **01 January 2021**.
3. Ministries/Departments are, therefore, requested to submit to the Treasury, upon the demise of a Public Officer, a duly certified statement of contributions made, as per the attached format together with the Accts Form 237 and other relevant documents, to enable the necessary refund to be effected.
4. Supervising Officers are requested to bring the contents of this Circular Letter to the attention of all concerned officers for compliance, including those of Parastatal Bodies and Local Authorities operating under the purview of their respective Ministries/Departments.

K. Conhye
Secretary for Public Service

Enc.

Copy to:

- (i) **Secretary to Cabinet and Head of the Civil Service**
- (ii) **Financial Secretary**
- (iii) **Accountant General**
- (iv) **Island Chief Executive**
- (v) **Director, Financial Operations**

REFUND OF PENSION CONTRIBUTION
DEMISE OF PUBLIC OFFICER WHILE IN SERVICE

Ministry / Department :
Name of Officer :
Other Name :
Designation :
NIC No. :
Date joined service :
Start date of Contribution :
End date of Contribution :
Date of Death :

Contribution Period		Contribution paid into the Consolidated Fund (Rs)
From	To	
Total		

Certified by:

(i) Human Resource Section

Name :

Designation :

¹Signature :

Tel No. :

Date :

(ii) Finance Section

Name :

Designation :

²Signature :

Tel No. :

Date :

Stamp of Min / Dept

1. Should not be below the rank of Principal Financial Operation Officer
2. Should not be below the rank of Assistant Manager Human Resource