



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS  
MAURITIUS**

**18 September 2024**

**Ministry of Public Service, Administrative and Institutional Reforms**  
**Circular Letter No. 71 of 2024**  
**E/152/48/15 v19**

**From: Secretary for Public Service**  
**To: Supervising Officers in charge of Ministries/Departments**

**Notification of Vacancy-Commonwealth Secretariat**

The Commonwealth Secretariat is inviting eligible candidates to apply for the post of Political Adviser, Good Offices and Caribbean Sections, Governance and Peace Directorate.

2. The Governance and Peace Directorate is the lead directorate in the Secretariat's high-profile programme for the promotion of democracy and good governance in the Commonwealth. Its work ranges from monitoring and analysis of political developments and the preparation of briefings, to the organisation of election observation and the provision of technical assistance. The directorate works closely with the Secretary-General, providing advice and support on all political issues, and particularly in Good Offices role. The work is often of great sensitivity and to demanding timeframes.

3. Interested candidates should submit their curriculum vitae, the particulars of three referees and a short covering letter setting out their relevant experience and skills in relation to the competencies and other requirements for the post. All applications should be addressed to the Human Resources, Commonwealth Secretariat.

4. Additional information regarding the vacancy can be accessed on the Commonwealth Secretariat's website: <http://thecommonwealth.org/jobs>

5. The closing date for the submission of application is **24 September 2024 at 17:00 BST.**

6. It would be appreciated if the contents of this Circular Letter could be brought to the attention of all officers serving in your Ministry/Department.

  
**V. Boodhna**

**for Secretary for Public Service**

**Copy to: Secretary to Cabinet and Head of the Civil Service**

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