



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS
MAURITIUS**

27 May 2024

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No. 36 of 2024
E/152/48/15 v19 T4

From: **Secretary for Public Service**
To: **Supervising Officers in Charge of Ministries/Departments**

Vacancy-International Oil Pollution Compensation (IOPC) Funds-Claims Manager

The IOPC Secretariat is inviting eligible candidates to apply for the post of Claims Manager at the International Oil Pollution Compensation Funds 1992, London.

2. The qualifications required for the position are a University degree in the field of science, maritime, law and/or accounting, complemented by a good understanding of claims handling plus at least five years' experience in similar positions, together with a sound knowledge of the International Conventions and policies in the area of claims handling. Further information on the IOPC is available on www.iopcfunds.org
3. Interested candidates should submit a completed Personal History Form and a cover letter by email to the IOPC Funds Secretariat. Additional information regarding the vacancy can be accessed on the IOPC website: <https://iopcfunds.org/about-us/structure/secretariat/vacancies/>
4. The deadline for the submission of application is **04 June 2024**.
5. It would be appreciated if the contents of this Circular Letter could be brought to the attention of all officers serving in your Ministry/Department.


V. Boodhna
for Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service

Ministry of Public Service, Administrative and Institutional Reforms
SICOM Building 2, Corner Chevreau and Rev Jean Lebrun Streets, Port Louis, Republic of Mauritius

Tel: (230) 405 4100, Fax: 208 7857