



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS
MAURITIUS**

14 May 2024

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No. 34 of 2024
E/152/48/15 v19T3

From: Secretary for Public Service
To: Supervising Officers in Charge of Ministries/Departments

Vacancy: Under-Secretary-General for Humanitarian Affairs, Office for the Coordination of Humanitarian Affairs and Emergency Relief Coordinator

The Secretariat of the United Nations has requested the nomination of candidates for the position of Under-Secretary-General for Humanitarian Affairs, Office for the Coordination of Humanitarian Affairs (OCHA) and Emergency Relief Coordinator. This position is based in New York, USA.

2. OCHA coordinates the global emergency response to save lives and protect people in humanitarian crises. It works to overcome the obstacles that impede humanitarian assistance from reaching people affected by crises and provides leadership in mobilising assistance and resources on behalf of the humanitarian system. In fulfilling its coordination mandate, OCHA is guided by the humanitarian principles of humanity, neutrality, impartiality and independence.

3. Further information on OCHA is available in the Secretary-General's Bulletin [ST/SGB/1999/8](https://www.unocha.org/ocha) and on the following website: <https://www.unocha.org/ocha>

4. Nominations should be submitted through the link to the Senior Leadership Vacancies online form located at the following web address: <https://www.un.org/sg/en/vacancies/index.shtml> by **Monday, 20 May 2024 (midnight New York time)**.

5. It would be appreciated if the contents of this Circular Letter could be brought to the attention of all officers serving in your Ministry/Department.


V. Boodhna
for Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service