

REPUBLIC OF MAURITIUS

MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS

17 April 2024

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No 23 of 2024
E/70/96/01 V7

From: Secretary for Public Service

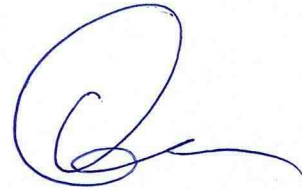
To : Supervising Officers in charge of Ministries/Departments
Island Chief Executive, Rodrigues Regional Assembly

**Grant of leave to Public Officers holding a substantive appointment
following courses leading to the
Post Graduate Certificate of Education at the Mauritius Institute of Education**

Further to this Ministry's Circular Letter No. 14 of 2024, public officers following part-time courses leading to the Post Graduate Certificate of Education (PGCE) at the Mauritius Institute of Education (MIE) may, subject to exigencies of the service, be granted leave as follows: -

- (a) one hour release before the commencement time of the courses up to a maximum of two half days per week. Any additional leave required by those officers will have, if granted, to be offset against the casual and vacation leave to which they may be entitled or leave without pay as the case may be;
- (b) release, as appropriate, to attend school-based experience/teaching practice, to be offset against their normal leave entitlement; and
- (c) for revision and examination purposes, a total of 15 working days of leave on full pay will be granted to eligible officers for each academic year as from the second year of study and granted once in their career.

2. You are requested to ensure that the contents of this Circular Letter be brought to the attention of officers serving in your Ministry/Department as well as those in Parastatal Organisations and Local Authorities falling under the aegis of your Ministry/Department.

A handwritten signature in blue ink, consisting of a large, stylized 'C' followed by a horizontal line extending to the right.

K. Conhye
Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service