



MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS  
REPUBLIC OF MAURITIUS

14 August 2024

**Ministry of Public Service, Administrative and Institutional Reforms**  
**Circular Letter No. 64 of 2024**  
**E/260/72/21**

From: **Secretary for Public Service**

To: **Supervising Officers in charge of Ministries/Departments**

**Payment of an Interim Allowance to Public Sector Employees governed by the**  
**Pay Research Bureau**

As you are aware, Government has approved the recommendations of the Pay Research Bureau (PRB) for the payment of an allowance to public sector employees governed by the Bureau, **as an interim measure**, pending the implementation of the recommendations of its next Report as from January 2026 to address the issue of salary relativity.

**Interim Allowance**

2. The interim allowance is equivalent to 5% of the basic salary drawn in January 2024, subject to a maximum of Rs 2,000 monthly in the Master Salary Scale of the PRB Report 2021. The allowance is payable **as from 01 July 2024** to all public sector employees governed by the PRB.

3. For cases of new recruits after January 2024, the interim allowance will be based on the first basic salary drawn. Similarly, for cases of promotion, the interim allowance will be based on the new basic salary drawn.

**Eligible Officers**

4. The interim allowance will be paid on a monthly basis to all officers who are employed on a full-time/part-time/contractual or temporary basis **against a post on the permanent and pensionable establishment** in institutions governed by the PRB, namely the Civil Service, the Rodrigues Regional Assembly, the Local Authorities, Parastatal bodies and Private Secondary Schools operating under the purview of the Private Secondary Education Authority.

5. Part-time employees will be paid the interim allowance on a pro rata basis.

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**Interim allowance not applicable**

6. The payment of the interim allowance will have no impact on the benefits and other payments linked to salary such as passage benefits, refund of sick leave, travelling allowances, end-of-year bonus, pension contributions, overtime and salary compensation.

7. The interim allowance is also not applicable to the monthly pension payable to public sector employees who have retired before 01 July 2024.

**Retirement benefits**

8. The retirement benefits of any employee who would be retiring between 01 July 2024 and 31 December 2025 would be computed on the basis of his last pensionable emoluments, inclusive of the interim allowance.

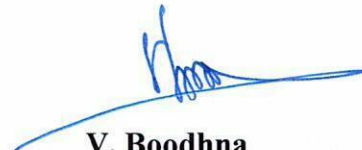
**Funding**

9. Ministries, Departments and Public Bodies financially dependent on Government should, in the first instance, meet the cost of the interim allowance through reallocation of funds within their respective budget.

**Recording and Payroll**

10. For recording purposes, the expenditure should be recorded under a new item of expenditure - "*Interim Allowance icw Salary Relativity Adjustment*". The allowance should be shown separately in the payslip.

11. Supervising Officers are requested to bring the contents of this Circular Letter to the attention of all officers and Heads of Public Bodies concerned, operating under the aegis of their respective Ministries/Departments for necessary action.



**V. Boodhna**  
*for Secretary for Public Service*

**Copy to:**

- (i) **Secretary to Cabinet and Head of the Civil Service**
- (ii) **Acting Financial Secretary**
- (iii) **Director of Audit**
- (iv) **Accountant-General**
- (v) **Director, Pay Research Bureau**
- (vi) **Director, Financial Operations**
- (vii) **Director, Central Information Systems Division**