Circular Note No. 36 of 2023
E/28/4/01 V10

From: Secretary for Public Service

To: Supervising Officers in charge of Ministries/Departments

Budget 2023-2024 - Revision of Travelling Allowances

Please refer to Circular Note No. 28 dated 13 July 2022 which was issued by this Ministry following Budget Speech 2022-2023 to inform you that petrol and travelling allowances would be increased by 10% subject to a maximum of Rs 2,000 as from 01 July 2022.

2. Paragraphs 523 and 524 of Budget Speech 2023-2024 mention that the 10% increase in the petrol allowance up to a maximum of Rs 2,000 has been reviewed to ensure that, as from the 01 July 2023, an eligible officer will obtain at least Rs 1,000 more as compared to December 2021.

3. Subsequently, after consultation with the Ministry of Finance, Economic Planning and Development, the above measure will be applicable to those officers who are currently drawing travel grant at the rate of Rs 8,250 monthly. The new rate applicable has been revised to Rs 8,500 monthly with effect from the 01 July 2023, compared to Rs 7,500 as at December 2021.

4. As regards the other types of travelling allowances, the rates specified in the Circular Note mentioned at paragraph 1 remain unchanged.

5. You are requested to bring the contents of this Circular Note to the attention of concerned officers of your Ministry/Department as well as the Heads of Parastatal Bodies and Local Authorities falling under the aegis of your Ministry/Department.

K. Conhye
Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service
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