

REPUBLIC OF MAURITIUS

MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS

**Circular Letter No. 30 of 2023**  
**E/152/75/30/81A**

26 July 2023

**From: Secretary for Public Service**

**To: Supervising Officers in charge of Ministries/Departments**

**Call for projects for Financial Year 2023-2024 -**  
**Enhancement of Work Environment Programme**

An amount of Rs4.5M has been provided under this Ministry's Vote for funding of projects under the Enhancement of Work Environment Programme (EWEP) which, over the years, has contributed in the upliftment of working environment in different Ministries and Departments.

2. Supervising Officers are requested to submit proposals for projects which fall under the ambit of the EWEP for this Financial Year. The Guidelines highlighting the procedures for the submission of applications under the EWEP and a list of safety and health projects which may be of interest to your Ministry/Department as well as the project proposal form are available on this Ministry's website, <https://civilservice.govmu.org/Pages/SERVICES%20NEW/osh.aspx>.

3. You are requested to submit your project proposal(s), on the relevant project proposal form, for consideration addressed to:

Director, Safety and Health Unit,  
Occupational Safety and Health Division,  
Level 3, SICOM Building 2,  
Cnr Chevreau and Rev. Jean Lebrun Streets, Port Louis.

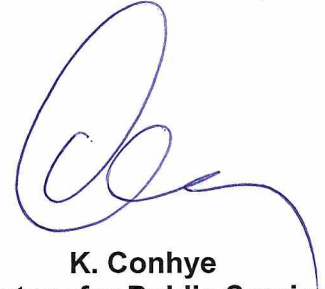
The closing date for submission of applications is **25 August 2023**.

4. Your attention is drawn to the fact that projects for which funds have been provided under the Votes of line Ministries would not be considered under the EWEP and project proposals will be considered on a first-come-first-served basis.

5. You will be informed when your project proposals are approved and you will have to submit an approved quotation within one month. Thereafter, a Departmental Warrant will be issued to meet the cost for the implementation of the project only. The project should be completed before **30 June 2024** and a Certificate of Completion should be submitted to this Ministry.

6. For any additional information or assistance in the formulation of projects, you may contact the Safety and Health Officer of this Ministry attached to your respective Ministry/Department.

7. You are kindly requested to take advantage of EWEP and come up with project proposals within the timeframe in line with the policy of Government to promote a safe and healthy working environment for our public officers.



**K. Conhye**  
**Secretary for Public Service**

**Copy to:**

- (i) Secretary to Cabinet and Head of the Civil Service**
- (ii) Financial Secretary**