



Beijing Jiaotong University

**2023 Master Program
of Urban and Rural Planning**

Beijing Jiaotong University

February, 2023

Contents

I Program Description

1. General information	3
2. Overview of the University	6
3. Education Plan	8

II Application

1. Requirements	16
2. Procedure	17
3. Deadline	20

III Contacts and Reminders

1. Contacts.....	21
2. Reminders	21

I Program Description

1. General information

1.1 Brief introduction

Academic Education Programs sponsored by the Ministry of Commerce of People's Republic of China is designed to foster high-end business officials and managerial personnel for the recipient countries, offering one-year and two-year master programs as well as three-year doctoral programs for the sole purpose of educating high-end and inter-disciplinary talent working in the fields of government, trade, foreign affairs, agriculture, technology, education, culture and health, energy and transportation, public management etc. building intellectual capacity and facilitating the economic and social development of the recipient countries. These programs provide financial aid for governmental officials, research fellows, and senior managerial personnel on their master and doctor education in China. Because of the short duration of the education program, it is required for the applicants to have a bachelor's degree, relevant working experiences, in order to make the applicants fully apprehend the lecture and study materials. In addition, decent physical conditions is also required in order for the applicants to adjust well in the high-compact curriculum and get the degree in the end.

Those graduates from this program are now working in their specialties back in home and undertaking an increasingly significant role in the economic development cooperation between China and their home countries.

Master Program of Urban and Rural Planning aims to cultivate high-level and application-oriented talents who are adaptable to international trends, are equipped with basic theories and knowledge, and can meet the needs for actual work in an urban planning career. Through systematic and comprehensive learning of urban planning and construction, students are expected to work independently in the actual work of urban

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planning and construction, to have relatively strong capability of innovating, to adapt to the new trends of economic construction and global competition as result of globalization, and to demonstrate leadership in urban planning and construction.

As the “Belt and Road” initiative is advanced, regional and urban planning plays an important role in “planning first”. Master Program of Urban and Rural Planning aims to cultivate high-level talents for urban planning and management who have global views and are familiar with Chinese situations. In addition, the program is a response to China’s 14th “Five Year Plan”, which makes contribution to build a community of human destiny, create a new pattern of opening up to foreign cooperation, and promote the export of production capacity. In coordination with the “Going Global” strategy of China’s high-speed rail and the research advantages of Beijing Jiaotong University with regards to railway traffic, students graduated as Master Program of Urban and Rural Planning will constitute the backbone of expansions of comprehensive transportation-related regional, urban construction and the implementation of the “Belt and Road” initiative.

We believe that by attending the programs and achieving the degrees, you will embrace a successful career and brighter future.

1.2 Prospective Students

Our prospective students are mid-to-senior level officials or managers from the government, the media, NGOs, department head from higher institutions, and technical backbone of urban and rural planning, who have demonstrated superior performance, both academically and in their work. By the time of matriculation, each must have obtained an undergraduate bachelor's degree in the case of our master program.

1.3 Program Objective

To prepare high qualified and integrated talents in field of urban and rural planning for developing countries

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1.4 Enrollment Plan

The Master Program of Urban and Rural Planning is a two-year program, consisted of course study and professional research practice. This year, we have planned to enroll up to 20 students in our master program. The instruction of the courses, the writing and assessment of the project report and thesis are all in English.

1.5 Financial Aid

(1) The scholarship cover tuition fee, teaching materials expenses, researching and investigation fee, thesis guidance fee, subsidy for English taught program etc.

(2) Accommodation will be provided by Beijing Jiaotong University free of charge.

(3) In terms of living expenses, it is 36000RMB/year for the master program, and 42000RMB/year for the doctoral program.

(4) There is also a settlement allowance of 3000RMB/person, which will be given to students when they arrive at school.

(5) Insurance is also covered and school will purchase the insurance for each students.

(6) The scholarship also include round-trip international airfare for all the students (for one year program, the scholarship will cover one time round-trip international airfare, for programs of 2 years or more, the scholarship will cover $n-1$ (n is the program duration in term of years) number of round-trip international airfare.

(7) All students have to take annual review, student who had successfully pass the exam and meet the standards should continue to get the full scholarship. If students cannot pass the annual review, they might lose the scholarship and have to pay all the expenses themselves.

(8) Other fees will be managed by the Ministry of Commerce or BJTU, and will not be giving to each students. And Ministry of commerce will only provide scholarship for students within the study period of the program. If students fail to graduate on time, they will not be enjoying the scholarship for the period beyond the specified study period of the program of each school.

2. Overview of the University

2.1 Brief introduction of BJTU



Established in 1896, Beijing Jiaotong University (BJTU, a.k.a. Northern Jiaotong University) is a national key university, leading in information and management disciplines and featuring traffic and transportation science and technology. It is one of the first institutions authorized to confer master's and doctoral degrees. Over the past 120 years, the university has become an important base to turn out talents, especially outstanding talents in information technology and urban rail transit, for the economic and social development of China.

The University attaches great importance to talents and human resources. BJTU has 3,151 faculty and staff members among which 2,049 are full-time teachers. (Among the full-time teaching staff, There are 1,504 people with deputy senior professional title or above, and 1,959 with master's degree or above) There are 4 academicians from CAS and 10 from CAE, 5 National Renowned Teachers, 6 members of State Council Academic Evaluation Committee, 53 teachers selected for various national major talent projects, 2 talents of "four groups" of Propaganda Department of the CPC Central Committee.

Beijing Jiaotong University attaches great importance to the international education so as to bring out the power of a multidisciplinary system with bachelor, master, doctoral programs and exchange programs in the fields of engineering, management, economy, science, arts, law, and philosophy. A variety of scholarships are available for international students, such as Chinese Government Scholarship, Confucius Institute Scholarship, Beijing Municipal Government Scholarship and BJTU Scholarship for

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International Students. Up to the year 2022, there are nearly 1400 international students from over 100 countries studying at BJTU.

BJTU has three campuses (Beijing Campus, Weihai Campus and Tangshan Campus), Beijing Campus is located next to the core area of the capital, renowned for its history and student-friendly environment. Enjoying an advantageous location, Beijing Campus is close to downtown with convenient transportations. It also has abundant rooms equipped with good facilities to accommodate students. As an international campus, Weihai Campus is only 5.5 kilometers away from beach with beautiful environment and fresh air. It provides the students with excellent campus accommodation at lower cost. Tangshan Campus, is located at the center of Tangshan City, which is part of the Beijing-Tianjin-Hebei Coordinated Development Zone.

Home page of BJTU: <http://www.bjtu.edu.cn>

College of International Education: <http://cie.bjtu.edu.cn>

2.2 Brief introduction of SAAD

School of Architecture and Design currently has nearly 103 faculty members, 80% of which have oversea experience, at the Urban Planning Department, there are currently 23 faculty members, 90% of which have oversea experience. In addition, the Department plans to invite famous scholars overseas to lectures as a result of the joint “YinZhi” project of Ministry of Education, SAFEA and the school.¹⁵ English-taught courses are now offered at the school. Through the launch of



English courses and the organization of international student workshop, the school is experienced in organizing international courses and administering international

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students.

2.3 Introduction of living environment and conditions

The climate of Beijing is a typical warm temperate and semi humid continental monsoon climate. It is hot and rainy in summer, cold and dry in winter, short in spring and autumn. The average annual temperature is 10~12 degrees centigrade. The average temperature of the four seasons is 1-12 degrees Celsius in spring, 18-29 degrees Celsius in summer, 15-25 degrees centigrade in autumn and -5-5 degree centigrade in winter. As the capital of Beijing, the price level is slightly higher, the cost of students in the school is low, and the student scholarships for full scholarship are sufficient to pay the cost of living. As the center of national politics, economy, culture and international exchanges, Beijing has many academic resources and historical and cultural relics.

Our school will provide single room for students in this program, we will arrange accommodation based on our availability, below is some reference for students to know the condition of dormitories.

Single room with bathroom, public kitchen and laundry on each level.

The room is furnished with two single beds and bedding, desks, bookshelves, closet, TV set, phone, air-conditioner and internet cable.

3. Education Plan

3.1 Curriculum Arrangement

(1) Course type and credit arrangement

Course Type	Course Title	Credit	Credit Required	Remark
National Conditions	China Panorama	2	3	Required
	Chinese Culture	1		

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Education	Contemporary Chinese Society	1		One of the two is required
Comprehensive Attainment Course	Information Retrieval	1	2	Required
	Cross Cultural Communication	1		
Comprehensive Attainment Practice	Comprehensive Attainment Practice	1	1	Required
Language Ability Module	Elementary Chinese	3	3	One of the four is required
	Chinese Advanced	3		
	Business Chinese for success	3		
	Advanced Applied Chinese	3		
Professional Courses Subject Requisite	Principles of urban planning	3	15	Required
	Lectures on future cities	2		
	GIS and urban spatial information analysis method	3		
	Smart city and sustainable design	3		
	Urban master plan	4		
	Historical and cultural heritage protection and sustainable regeneration	3	10	Elective (The actual courses offered are subject to the annual course schedule.)
	Theory and practice of eco city	3		
	Urban and regional planning theory	2		
	Social survey of urban planning	2		
	Future City International Workshop	2		
	Research on modern architectural modeling	3		
	Academic thesis writing	3		
	Principles of Urban Economics	2		
	Traffic planning and forecasting	3		

(2) Course Contents

Course Title	Content
Chinese Culture	This course includes many aspects of China's culture; it includes a brief introduction to China, land and administrative division,

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	geography and climate, history and civilization as well as Chinese tea cultures and so on. After this course, students could understand Chinese history, culture and national conditions in a comprehensive way. And help the students to cultivate comprehensive quality and innovative ability.
China Panorama	This course comprehensively introduces China's history and natural conditions, China's political system, economic development and the current situation of China's society. It is a basic course to help students deeply learn and understand Chinese language and culture.
Cross Cultural Communication	This course aims to explain the theory of cross-cultural communication and how it affects communication, introduces language and non-verbal and cross-cultural communication, and demonstrates how to communicate with people from different countries in different situations through scenario simulation.
Information Retrieval	This course aims to cultivate a sense of information, and the students' academic aptitude of obtaining, evaluating and using information. The course based on the resources of the library of Beijing Jiaotong University, and guide the students a fully understand and use the services of the library, teach the students to analysis the project, the data base, network retrieval and the application of one to two reference management tools. This course also promotes students to use RSS, delicious, Zotero and other social tools to develop a scientific and efficient research habit, guides students to use APA, MLA and Turibian and other formats to write academic papers.
Contemporary Chinese Society	This course introduces all aspects of contemporary Chinese society, including China's natural conditions, cultural customs, political system, economic development and social status quo. It is a knowledge course to help students deeply study and understand contemporary Chinese culture and social life.
Elementary Chinese	This course aims to cultivate students' basic knowledge and skills of Chinese. Based on the text in the textbook, explain the relevant vocabulary, sentence pattern and grammatical structure; carry out oral and written exercises, and carry out writing exercises appropriately.
Chinese Advanced	The main goal of this course is to improve the level of Chinese, which is mainly for students with a certain foundation of Chinese. After the completion of different levels of learning through modular teaching, learners' Chinese level is expected to be improved by 1-6 levels on the original basis.
Business Chinese for success	This course includes knowledge and skills of international business Chinese, language style and characteristics of business Chinese, commonly used business Chinese vocabulary, phrases and sentence patterns. It focuses on cultivating students' basic ability to engage in business activities in Chinese.
Advanced Applied Chinese	Through translation practice, Chinese speech, Chinese debate, hosting, advanced Chinese audio-visual speaking and other special skills training, we can further improve students' language knowledge structure and enhance their language application ability.
General Course Practice	The connotation of this course includes national identity, social responsibility, scientific spirit, academic integrity, practical ability, international competitiveness, strong physique, healthy psychology,

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	<p>law and discipline consciousness, humanities, artistic aesthetics, etc. With the goal of cultivating postgraduates in the new era with all-round development of morality, intelligence, physique, beauty and labor, efforts should be made to improve the comprehensive quality of graduate students and innovate the mode of personnel training.</p>
<p style="text-align: center;">Principles of urban planning</p>	<p>This course will continue to expand to new topics and trends at home and abroad. One belt, one road city will be chosen as an example to explore the development of urban planning theory and practice from the perspective of comparative perspective. At the same time, the common challenges of city planning and future city planning and the application of new technology will also be discussed. The course introduces the trend of urban planning and community planning in the United States over the past 100 years. Under the requirements of the times, it also adds the chapter of Chinese community planning dominated by humanistic care, reflecting the same goal of the East and the West from paying attention to material space to paying attention to social problems.</p>
<p style="text-align: center;">Lectures on future cities</p>	<p>This course focuses on the topics related to the relationship between urban occupation and residence, transportation and land use, accessibility and urban rail transit. The purpose of this course is to enable students to learn how to apply one or more research methods, explain the conclusions obtained, and provide suggestions for urban transportation policies by taking the research topics in the lecture as examples.</p>
<p style="text-align: center;">GIS and urban spatial information analysis method</p>	<p>According to the needs of urban planning and related majors in the future course learning and employment, this course will be supplemented and improved on the basis of other quantitative analysis courses, so as to improve the ability of comprehensive analysis of data, spatial analysis and the use of practical and data to solve practical problems.</p> <p>In terms of spatial analysis, the course will be closely integrated with planning practice to improve the skills of solving practical planning problems. These analyses include the application of network analysis method to solve traffic planning problems, the application of spatial distribution analysis method to solve social planning and community planning problems, the establishment of simple data model methods to solve land planning problems and cadastral management, and Through remote sensing analysis method to analyze the problem of urbanization.</p>
<p style="text-align: center;">Smart city and sustainable design</p>	<p>By teaching the latest developments in smart city, this course enables students to have a preliminary understanding of cloud computing, big data, artificial intelligence and other cutting-edge topics in computer science, as well as the knowledge system of smart city, smart city documents of various countries and the significance of smart city construction. The objective of this course is to enable students to understand the future information society and its potential, to understand the influence and change of information science and technology on the concept and working mode of architecture and urban design, and learn to integrate the concept and technology application of smart city into future design works, and inspire students</p>

Academic Education Programs Sponsored by Ministry of Commerce PRC

	to think forward-looking in future smart city design.
Theory of Urban and Regional Planning	This course mainly introduces the basic concepts and principles of urban planning, the development of the theories and practice of urban planning, the general and concrete principles of urban planning in China, and administrative laws and regulations of urban planning. Through course study, students are expected to acquire the basic knowledge and theories of urban planning, learn the development of urban theories and practice, learn different kinds of aims and procedures of urban planning, understand the laws and technical regulations of urban planning. The course emphasizes concrete urban planning and design of residential zones to equip students with the principles and methods of design of residential zones, and understand the requirements for basic detailed planning of urban construction to cultivate the overall outlook for urban development.
Urban Master Plan	This course is the core course of master of urban and rural planning, which teaches the basic theory and planning methods of urban master planning. Students are required to choose a certain town or city as an example for planning investigation, analysis and planning practice.
Historical and cultural heritage protection and sustainable regeneration	The theme of this course is "protection and sustainable regeneration of urban and rural heritage". The teaching objects are international students majoring in urban and rural planning. The core objective of the course is to teach the typical practice in this field in the process of urban development in China in the form of cases, so that students from all over the world can explain the basic experience, system and policy, operation methods and results of urban protection and renewal in China, so that students from all countries can master the latest experience, basic systems and practical methods in this field, and use the knowledge of the course to teach specific cases in their own country Case practice and the overall situation of scientific analysis, and form a research report.
Theory and practice of eco city	This course is an interdisciplinary subject of ecology and urban science. It covers many elements of natural science and social science. It is a science to study the relationship between human activities and urban environment. In theory, it focuses on the causes of the occurrence and development of urban ecosystem, the law of combination and distribution, the relationship between structure and function, and the mechanism of regulation and control Planning, construction and management of the city, from the optimization of urban ecosystem structure, the regulation of system relations, the improvement of material conversion and energy utilization efficiency, as well as the improvement of environmental quality, to achieve reasonable structure, efficient function and relationship coordination, so as to enhance the vitality of the city.
Urban and regional planning theory	The course mainly introduces the basic concepts and contents of urban planning, the development process of urban planning theory and practice, the principles of overall and detailed urban planning in China, and the administrative and legal system of urban planning. Through the course study, master the basic knowledge of urban planning and the basic theory of urban planning, understand the development process of urban planning theory and practice,

Academic Education Programs Sponsored by Ministry of Commerce PRC

	understand the purpose and procedures of urban planning compilation, and understand the legal system and technical provisions of urban planning. Master the urban detailed planning and residential area planning and design as the key points, so that students can master the principles and methods of residential area planning and design, and master the basic requirements of urban construction detailed planning, and cultivate students to establish the overall development concept of the city.
Social survey of urban planning	The course is a special research course for urban and rural planning major. It mainly teaches the professional investigation methods of urban and rural planning, and trains and trains the investigation ability of urban and rural planning combined with a certain urban and rural planning theme. The course has two objectives: first, master the general survey methods of urban and rural planning; second, master the writing of urban and Rural Planning Research Report; third, cultivate the collective work spirit, ability and habit of urban planning.
Future City International Workshop	Through the exchange with international teachers and students and Discussion on the same city problems, this course can enhance the understanding of city and architecture and the analysis of new technology support from the international perspective, which may become a necessary link in the education of planners and architects in the future. The purpose of the workshop is to strengthen the scientific research cooperation between China and the United States in the field of urban and architectural research, promote the exchange of scholars, the construction of teaching and discipline platforms, analyze and research urban problems by applying new technology such as information technology and data technology, and build a research platform for creating a better urban environment in the future.
Research on modern architectural modeling	The purpose and task of this course is to enable students to understand the origin and development process of modern architectural modeling theory, as well as the new exploration and achievements of modern architectural modeling language and composition methods in Europe and America in recent years; to master the production and basic techniques of manual and computer models, as well as modern architectural modeling language and grammar.
Academic thesis writing	Through the study of this course, we can master the writing standards and graduation requirements of dissertations, and enhance the standardization of dissertations through the training links of literature review, topic opening and pre defense.
Principles of Urban Economics	This course is an introduction to urban economy and public policy from an international perspective, focusing on topics such as urbanization, urban land use, housing, location selection, urban development and renewal, welfare economics, urban public finance, environment and urban transportation. The main purpose of the course is to enable students to understand the basic theories and concepts of urban economics. This paper takes an international perspective, combined with the international background to apply in China. The main purpose of the course is to enable students to understand the basic theories and concepts of urban economics and

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	apply them in China with comparative methods and in combination with international background. The task of the course is to enable students to master the core theory of economics and understand the application of economic ideas in urbanization, urban land use, housing, location selection, urban development and renewal, welfare economics, urban public finance, environment and urban transportation.
Traffic planning and forecasting	Through the study of this course, students can understand the important role of roads and traffic in the city, make systematic analysis of urban traffic, put forward reasonable planning, and complete the planning and design of urban road network. It includes: urban road network design, urban road network design, urban road network design, urban road network design, urban traffic control.

3.2 Academic and Practical Module

(1) Course type and credit arrangement

Course Type	Course Module	Hour	Credit	Remark
Academic and Practical Model	Academic Meeting	-	1	5
	Thesis Proposal(Opening Report)	-	1	
	Thesis Mid-term Assessment	-	1	
	Professional Practice	-	2	

(2) Course Descriptions

Course Title	Content
Academic Meeting	The student should participate in regular academic meetings arranged by supervisors.
Thesis Proposal(Opening Report)	After choosing the topic of the thesis, the opening report should be formed and completed in the third semester. The opening of master's thesis is generally organized by the College (discipline), and the latest time is not less than half a year from the date of application and defense.
Thesis Mid-term Assessment	Those who pass the assessment will pursue a master's degree according to the training plan; those who fail to pass the assessment should submit the opening report again after making modifications under the direction of tutor.
Professional Practice	By participating in urban planning cognition and practice, they will acquire the basic skills that professional planners possess and develop the values, skills and literacy of planners. Clarify the data that needs to be collected for urban planning, participate in the work process of urban planning management and implementation, be familiar with the organization and approval procedures, and master the mechanism of urban planning management and implementation.

3.3 Semester arrangement

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Items	Time	Note
Registration	September 1, 2023	Refer to the admission letter for the registration date
First day of Class	September 1, 2023	
First term	September, 2023- January, 2024	The specific time of each term refers to school calendar. Generally speaking, winter vacation lasts about 4-5 weeks, summer vacation lasts about 6-8 weeks.
Second term	February, 2024-July, 2024	
Third term	September, 2024- January, 2025	
Fourth term	February, 2025-July, 2025	
Graduation	August, 2025	

4. Thesis

(1) Requirements of degree thesis

The topics of degree thesis shall come from applied projects or practical problems with specific professional background and application value. Usually students choose the topic in the third semester, and then do the opening report and mid-term assessment. Those who pass the assessment will pursue a master's degree according to the training plan; those who fail to pass the assessment should submit the opening report again after making modifications.

(2) Requirements of thesis oral defense

Thesis oral defense is taken in the fourth semester. After completing all the arrangements stipulated in the training plan, and getting the required credits, students can apply to do thesis oral defense. Only after getting tutor's approval, can students report the paper to the research paper report committee, which is composed of 3 to 5 experts with senior professional title or master tutors in engineering area and relevant engineering areas.

5. Degree Granting

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If students pass the defense, related documents will be submitted to the Academic Degree Evaluation Committee of BJTU for the diploma.

Students of this program need to take the Chinese proficiency test at the beginning of the first semester and select appropriate level of Chinese courses. An HSK3 level certification is required for graduation.

II Application

1. Requirements

All applicants must meet the following admission requirements:

- (1) Applicants must be non-Chinese citizens from developing countries, with a valid passport and no more than 45 years old (Birth date after September 1st, 1978).
- (2) All applicants shall be in good physical conditions, applicants must provide health certificate or physical examination form that issued by local public health provider. and carry no infectious diseases which may have a serious impact on public health or fall into any of the health situations prohibited by China's Entry-Exit Inspection and Quarantine Laws and Regulations. We do not accept applicants who have severe hypertension, cardiovascular disease, diabetes, cancer and other serious chronic diseases, mental illness or are likely to cause significant harm to public health, infectious diseases, major surgery and acute diseases, seriously disabled or pregnant women to attend the training programs.
- (3) Applicants for the master program must have attained a Bachelor degree of Science or Engineering or master degree, have more than 3 years of work experiences.
- (4) Applicants who have similar study background or work in related field to the study program are preferred;

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(5) Applicants must be department leader, in charge of academic institutions or administrative staff with equivalent ranking in higher education institutions, research institutes or work as higher (senior) level managerial positions in government department or companies.

(6) Applicants must be proficient in English and be able to study related course in English media. Non-native English speakers or candidates are required to submit a test score of TOEFL (80 or above) or IELTS (6.0 or above) or pass the interview in English as proof of English proficiency.

(7) Applicants must possess the potential in the related work field, and willing to devote himself or herself in the friendly communication and cooperation between his or her country with P. R. China.

(8) Applicants who are currently study in China or had been admitted by other scholarship program Chinese government provide will be disqualified to apply for this program.

2. Procedure

2.1 Application to Chinese Government Scholarship

Please visit the online application system of Chinese Scholarship Council at <https://studyinchina.csc.edu.cn>, and register for an account. Select the program “Chinese Government Scholarship”, fill in all the required information, and an application form will be formed. Print out the form, write your name, and date, as well as your signature and then post a photo in the appropriate area on the form.

Note:

A. Choose “Type B Application”; The agency No. of BJTU is 10004. The applying discipline is “Engineering” and the applying major is “Urban and Rural Planning”.

B. The CSC code will be used for filling the 201 form when applying for Student Visa.

2.2 Application to Beijing Jiaotong University

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Please visit Beijing Jiaotong University online application system at <http://bjtu.17gz.org> and register for an account.

Select “MOFCOM Scholarship of the Ministry of Commerce” on the first page, then choose “Master's Degree Student” in the next page. Then choose the program “Urban and Rural Planning” in the program lists and click apply;

After filling in all the required information online, an application form will be available to print out. Printing out the form, write your name, and date, as well as your signature and then post a photo in the appropriate area on the form.

2.3 Materials

	Documents	Requirements	Original Copy	Photocopy
1	BJTU Application Form	Please visit http://bjtu.17gz.org , fill in the application form, print it out, sign, date, and post a photo on it.	1	1
2	Chinese Government Scholarship Application Form	Please visit https://studyinchina.csc.edu.cn/#/login , fill in the application form, print it out, sign, date, and post a photo on it.	1	1
3	Degree Certificates	An original copy and a photocopy need to be prepared for each degree the applicants earned.	1	1
4	Official Transcripts	Transcripts must list all courses taken and all scores obtained.	1	1
5	Personal Statement	Personal statement must be written in English and be some 1000 words in length. It shall cover such essential elements as applicant’s academic background, work experience, achievements, and future career plans, including a research plan at Beijing Jiaotong University.	1	1
6	CV	In English.	1	1
7	Academic Recommendation Letters	Two recommendation letters by two professors who knows the applicant well. Introduce the applicants’ academic background, major background, past experiences and achievements, research abilities as well as the professor’s personal comments about the applicant.		
8	Recommendation Letter by Current Employer	Recommendation letter by a superior in the institution where the applicant works, the letter should include the applicant’s personal detail like name, sex, title at the institution. In addition, the institution are willing to recommend him to study in China. The recommendation letter should be print using the institution’s letter head	1	1

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		with name and contact info of the person who issued the recommendation letter as well as official stamp of the institution.		
9	English Language Proficiency Test Results	Applicants who are not native English speakers or whose undergraduate education was not conducted in English shall provide TOEFL or IELTS test scores.	1	1
10	Physical Examination Form	The health form shall be issued within one month before the submission of application, showing that the applicant carries no infectious diseases which may have a serious impact on public health or fall into any of the health situations prohibited by China's Entry-Exit Inspection and Quarantine Laws and Regulations.	1	1
11	Photocopy of a Valid Passport	The passport must be a personal regular passport. All successful candidates must enter China and register with Peking University using the same passport as used for applying for the program.	0	2
12	Passport Photo	35*45mm	2	0
13	Valid Certificate of Non-Criminal Record	Issued by the police authority of your home country	1	1

Note: The scanned copies of the above documents (PDF format) should be uploaded to the application system of BJTU. The original documents should be brought with you when you register for admission.

2.4 Submission

(1) Applicants can submit the applications for this scholarship program only after he or she got the approval or recommendation from relevant government authorities. And submit all the application materials according to the specific requirement of relevant authority in his or her country.

(2) If the government in applicants' country allow applicants to submit the application documents directly to the embassy of P.R.China, applicants must have the relevant approval or recommendation letter issued by relevant authority in his or her country. And submit hard copy of the documents 1,2,3 listed above to the Economic and

Academic Education Programs Sponsored by Ministry of Commerce PRC

Commercial consular of the Embassy in applicants' country and email the relevant application documents as well.

(3) Relevant authorities in the government of the applicants' country officially request in official documents in writing for the recommendation of the applicants must also specify in the case that the program the applicant wish to apply is not available, whether or not the applicants wish to be re-assigned to another similar program in a different institute. If there are some other special request, please submit to the embassy in written too.

(4) Applicants must finish both application on Beijing Jiaotong University website (<http://bjtu.17gz.org>) as well as application on CSC website (<https://studyinchina.csc.edu.cn/>).

1.5 Reminders:

(1) All the documents to be submitted should be in Chinese or English. Otherwise, a notarized copy in Chinese or English is required.

(2) The original documents (such as Graduation Certificate, Degree Certificate, Transcript, Language Proficiency Certificate and other important documents) should also be submitted for verification by the personnel of the Economic and Commercial Office of the Chinese Embassy. After verification by the staff of the commercial office, the students will upload the scanned copies of the application materials to the online application system of BJTU.

(3) All paper documents (including originals and copies) shall be taken back and kept properly after verification by the Economic and Commercial Office of the Embassy. Once you are admitted, you should bring these paper documents to China and submit them to the designated department of BJTU for review and filing.

3. Deadline

The application deadline for the master program is June 6th, 2023

III Contacts and Reminders

1. Contacts

Contact person: Ms. Wang Kang

E-mail: bjtuadmission@foxmail.com

Telephone: (86-010) 51685457

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Website: <http://bjtu.17gz.org>

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2. Reminders

(1) None of the materials submitted will be returned no matter what the result is.

(2) Chinese government is not obliged to make any explanation on the results.

(3) The fees of students' spouse and children won't be covered.

(4) Some other procedures and requirements will be stated in the admission documents.

