



Academic Education Programs for Developing Countries  
Sponsored by Ministry of Commerce PRC



Yunnan University of Finance and Economics  
2023 Master Program in Project Management

# Enrollment Guide

Issued in February 2023

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# **Academic Education Programs for Developing Countries Sponsored by Ministry of Commerce PRC**

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## **I. Program Description**

### **i. Basic Information**

#### **1. Description**

Established in 2008, Degree Education Programs are sponsored by the Ministry of Commerce of People's Republic of China and designed to foster high-end business officials and managerial personnel for the recipient countries. One-year and two-year master programs as well as three-year doctoral programs are offered for the purpose of educating inter-disciplinary senior talents working in the applied fields of politics, trade, foreign affairs, agriculture, technology, education, culture and health, energy, transportation and public administration, building intellectual capacity and facilitating the economic and social development of the recipient countries. These programs provide assistance to governmental officials, research fellows, and senior managerial personnel on their master and doctoral education in China, which are fully conducted in English. Admission requirements for this master program include a bachelor's degree, relevant working experiences so that the courses delivered can be well understood, and decent physical conditions, essential for the high-compact curriculum needed for the degrees.

Playing an increasing role in the economic and trade cooperation with China and growth of the recipient countries, these programs are taken seriously by the governments of these countries.

Yunnan University of Finance and Economics undertook this program from 2015 under the approval of the Ministry of Commerce of PRC. It now plans to start the enrollment this year. This program is the only master program majoring in project management in the degree programs this year. This major is affiliated with the engineering management degree, which is divided into four research directions to foster talents in trade field: international project contracting and project management, international investment project management, cross-border logistics engineering project management and urbanization development project management.

As for the positive effects and good results brought by this program in strengthening economic ties and friendship between China and the recipient countries, the Ministry of Commerce of PRC will continuously intensify its

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efforts in enlarging the enrollment scale and improving the quality of education. We believe that by attending the program and achieving the degree, you will embrace a successful career and brighter future.

### **2. Prospective Students:**

Government officials at and above divisional level, heads of departments in academic institutions, or administrators at equivalent level.

### **3. Program Objective:**

Fostering high-end and inter-disciplinary talents working in the applied fields of politics, trade, foreign affairs, agriculture, technology, education, culture, health, energy, transportation and public administration.

### **4. Enrollment Plan:**

We have planned to enroll up to 35 students in our master program in project management major, which is conducted in English, with a term of two years.

### **5. Finance Contents**

(1) Students exempt from tuition fees, textbook materials fees, research and study fees, English teaching subsidies and dissertation guidance fees.

(2) Students exempt from accommodation fees.

(3) In terms of living expenses, it is 36,000 CNY/person/year for the master program; 42,000CNY/person/year for the doctor program to be paid to students by installments by the program undertaker.

(4) The settlement allowance is 3,000 CNY/person to be paid to students in a lump sum.

(5) The university will buy the China comprehensive medical insurance for students.

(6) The Ministry of Commerce of PRC provides free round-trip international tickets for all scholarship students, for the term of two-year, the tickets include one free round-trip international ticket and one free home visiting round-trip ticket.

(7) All students are required to participate in the annual assessment, and

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the qualified students will be eligible for full scholarship for the following year.

(8) Other expenses are managed by the Ministry of Commerce PRC or the university, not distributed to the students. MOFCOM only provides subsidies for students within the academic year. The students postponed their graduation will not get further funding.

### **ii. University Profile**

#### **1. Description of University**

Yunnan University of Finance and Economics was founded in 1951. In 1979, finance and Trade classes were opened to enroll college students. In 1981, Yunnan University of Finance and Trade was established and began its full-time undergraduate education. In 1995, it was designated as a provincial key university by Yunnan Provincial government. In 2013, it became a doctor authorized institution, and in 2014 it was awarded the first post-doctoral mobile station. The school is located in Kunming city, Yunnan Province, covering an area of 348 acres, and has 30,572 full-time students. After more than 60 years development, the university has formed a multi-level talent training system that organically connects undergraduate, master and doctor education, as well as international students' training and continuing education. It has become a multidisciplinary university with economics and management as its main disciplines, and law, philosophy, literature, science, engineering and art as its major disciplines.

The university has 2152 faculties, including more than 1400 full-time teachers and 687 senior professors, including 214 professors and 405 associate professors. 3 Yangtze River Scholar Professors, awarded by the Chinese Ministry of Education, 4 "national pacesetter engineering" experts, 3 national outstanding contribution experts, 19 experts got the State Council special allowance selected by the Ministry of Education, 1 professor are selected as the new century excellent talents, 1 national virtue pacesetter, 6 professors are the member of Ministry of Education of the national higher school teaching guidance committee and nearly 200 personnel are Yunnan provincial party committee members, Yunling scholars, the provincial government special allowance experts and other kinds of high-level talents .

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YUFE insists the open school philosophy, cooperates with more than 30 countries such as the United States, France and the UK, 130 colleges and universities and institutions to run the international education cooperation projects, including cooperate with Keuka College in the United States, Charles Sturt University in Australia , the Edinburgh Napier University, French VATEL International Hotel and Tourism Management Business School to offer bachelor's degree in the international accounting, international business, finance, and hotel management education; To cooperate with the University of Greenwich to offer the master's degree education program in project management and Real estate Management; Cooperated with Thailand Charoen Pokphand Group to hold Charoen Pokphand (China) School of Economics and Management to jointly train doctor of Business Administration; Business School of Yunnan University of Finance and Economics & Rangsit University is the third overseas school set by China abroad with the approval of Ministry of Education of the People's Republic of China. YUFE also has obtained the qualification of enrolling undergraduates and postgraduates from Hong Kong, Macao and Taiwan, and has enrolled students from Hong Kong and Taiwan; It has been selected into the first batch of "Hong Kong and Mainland Higher education Exchange Program" by the Ministry of Education, and has organized and received nearly 600 students from Hong Kong and Macao. The university now has international students from 40 countries, and has also established four business Chinese centers in Vietnam and Thailand. It has trained hundreds of government officials from countries such as Myanmar, Laos and Vietnam, and has been highly praised by the governments that sent them abroad. It has carried out long-term and short-term student exchange programs with the United States, the United Kingdom, New Zealand, France, India, Thailand, Bangladesh, Indonesia, Vietnam and other countries, with nearly 20 student exchange programs.

### **2. Undertaking School and Departments**

Summoned by the new state policy of "integration of production and education", School of Overseas Education of Yunnan University of Finance and Economics is built for resource share, strength complementation, mutual

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benefit and strategic cooperation among "government-college-enterprise". It is committed to fully harness the parties' strength to satisfactorily complete the important foreign programs assigned/entrusted by the Ministry of Commerce of PRC and actively carry out overseas education by taking advantage of its critical radiation effect to South Asia and Southeast Asia. Through these efforts the scope and level of international education exchange, cooperation between Yunnan and key countries for oversea investment can be enhanced, the development of its export-oriented economy promoted, while the province can more deeply blend into the state 'The Belt and Road Initiative' and evolve into an international base for talent cultivation with regional influence and domestic, foreign connections. In addition, the Yunnan Provincial 2020 Foreign Aid Project "Laos Digital Business Talent Training Base - VR Teaching Center", which was undertaken by the School of Overseas Education, successfully held a listing ceremony in both Vientiane, Laos and Yunnan University of Finance and economics in December 2020. It aims to improve the level and level of International Education Exchange and cooperation between Yunnan Province and key countries.

The university offers courses for doctor, master and bachelor degrees, and undertakes the degree education programs sponsored by the Ministry of Commerce of PRC, to foster high-end master talents in project management for developing countries. Since 2015, totally 251 officials (1 ministerial level and 9 departmental level) from 50 countries have been enrolled and cultivated as students in 5 school years. Bangkok Business School, one of the first oversea colleges set up with the approval of Ministry of Education of PRC, has trained hand in hand with Rangsit University (Thailand) 176 undergraduate students from Southeast Asian countries majoring primarily in International Business.

Moreover, School of Overseas Education also undertakes various teaching and management tasks of the economic and management courses of the "International Business Officials Training (Yunnan) Base of the Ministry of Commerce", over 4003 officials from more than 101 countries (11 ministerial-level, 167 divisional-level) have been trained in 125 seminars since 2014. Due to the excellent teaching quality, the school running effect is widely praised by the participating officials of various countries, and

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affirmed by the Ministry of Commerce of China, Yunnan provincial government, Yunnan Provincial Department of education and other superior departments. At the same time, it has a certain popularity in surrounding countries and has a good international influence.

### **3. Description of Living Conditions**

The university is located in Kunming, the provincial capital city of Yunnan Province in southwestern China. It is known as the "Spring City", because of the agreeable weather; it has a mild climate, no summer heat, and no cold winter. The average annual temperature in urban areas is around 15°C. The temperature difference in Kunming is small throughout the year, however, the temperature difference within one day is large and the intensity of ultraviolet light is high. Kunming has a moderate price level, with an average monthly consumption of 2,400 RMB.

The university has prepared complete hardware and software facilities for students' learning and living of this program. Teaching facilities include 3 meeting rooms, 2 multi-function rooms and 2 specialized multimedia classrooms. Each student is equipped with a single standard room for living, which is only 20 meters away from the classroom by walking. Students may select to eat in the Western, Chinese and Halal restaurants according to their living habits. In addition, the university also has a heated swimming pool, 2 ground track fields, 15 basketball courts, as well as 8 tennis courts, and has an internal gym, so as to enrich students' amateur culture, entertainment and life. Students attending this program may have free access to the university's library and e-book database, as well as the exclusive library arranged for them by the school. In addition, the university has opened the wired and wireless network services, and set the school infirmary on campus.

#### **i. Program Arrangement**

##### **1. Schedule**

**The specific curriculum arrangement shall be subject to the corresponding training plan of the school.**

- (1) Curriculum : course title, basic course content introduction, and credit requirements.



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Types		Courses Title	Credit	Hour	Semester	Course Institute
Public Courses (8 Credit)	Compulsory Courses (4 Credit)	Introduction to China	2	36	1	School of Overseas Education
		Mandarin 1	2	36	1	
	Optional Courses (4 Credit)	Mandarin 2	2	36	3	
		Chinese Culture 1	1	18	1	
		Chinese Culture 2	1	18	1	
		Chinese Culture 3	2	36	4	
Specialized Courses (29 Credit)	Compulsory Courses (25 Credit)	Research Design and Practice	2	36	2	
		Project Management	3	54	1	
		Principles of Management	3	54	1	
		Project Risk Management	3	54	2	
		Principles and Methods of Management Decision-making	3	54	3	
		Urban Economics	3	54	2	
		Project Procurement and Contract Management	3	54	3	
		Project Management Information System	2	36	3	
		Property Development & Finance	3	54	3	
	Optional Courses (Minimum require 4 Credit)	China's Economic Development Strategy	2	36	2	
		Critical Thinking & Reflective Practice	2	36	1	
		Data Analysis Tools and Methodology	2	36	3	
	Compulsory Items (3 Credit)	Practice Training 1		1		1、2
Practice Training 2		1		3、4		
Academic Training and Lecture		2		1-4		
Dissertation					4	
Total			≥41			

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### (2) Description of courses

#### **Introduction to China**

Introduction to China aims to make overseas students have a more systematic and comprehensive understanding of China, and through explanation in full of the characteristic of times deepen their understanding of the current situation and national conditions of China, to lay the foundation for their study and living during the visit in China and improve their learning ability in China and degree of recognition to Chinese culture.

#### **Mandarin 1**

Mandarin is a basic Chinese language course for foreign students. The purpose of this course is to comprehend the basic reading and writing of Pinyin, understand the basic daily conversation, and Chinese dialogue, and conduct comprehensive training in listening, speaking, reading and writing throughout the teaching process. Students could write 100 basic daily Chinese characters.

#### **Mandarin 2**

This course mainly focuses on learning vocabulary and sentence patterns in daily communication and learning communication. According to different scenes, students are required to master the meaning and usage of words and use relevant words to form paragraphs for dialogue. Systematically teach students the basic knowledge of daily communication and learning communication, so that students can systematically master pronunciation, vocabulary and sentence patterns, and enable students to flexibly use basic vocabulary and sentence patterns through a large number of exercises (including the practice of simulating real situations), and learn the cultural differences in cross-cultural communication at the same time, so as to improve the Chinese communication ability of foreign students.

#### **Chinese Culture 1**

This course enables foreign students to master the basic theoretical knowledge, basic technology, and the characteristics of Taiji and Chinese martial art movement into the study of traditional Chinese culture, on the basis of physical exercise to understand the traditional culture, experience the hard work and brave spirit of the Chinese nation, improve their own physical quality, strong physique, improve the comprehensive quality of foreign students. This course is based on the principle of step by step so that students can systematically learn and master the basic techniques and culture of Taiji and Chinese martial art.

#### **Chinese Culture 2**

This course aims to improve students' understanding of Chinese traditional cultural concepts and Chinese philosophy, and improve students' artistic and cultural literacy. Calligraphy is a unique art form in China, which is based on Chinese characters, according to the modeling characteristics of Chinese characters and the law of formal beauty. Chinese painting is not only the cultural treasure of the Chinese nation, but also unique in the treasure house of world culture and art. Through the

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teaching of this course, students can expand their artistic aesthetic vision and master various forms and methods of calligraphy and painting.

### **Chinese Culture 3**

This course is a comprehensive Chinese culture course integrating several topics of Chinese dance, music, diet, tea art and folk art. The main teaching goal is to expand the students' knowledge structure of Chinese culture and broaden the students' understanding and learning of broad and profound fields of Chinese culture. By learning this course, we can improve Chinese cultural literacy, enrich the theoretical knowledge of Chinese culture, deepen the cognition and experience of Chinese history and culture, and immerse ourselves in the connotation of Chinese culture through systematic learning.

### **Research Design and Practice**

Research is to investigate the hypothesized proposition about hypothesized relationships between natural phenomena in a systematic and controlled manner by using empirical and critical methods. Research method refers to a tool or means for discovering new phenomena and new things in the research or putting forward new theories and new views, or revealing the inherent laws of things. This course aims to introduce students to the underlying principles of good research skills and enable students to prepare for and have the ability to carry out research work required for getting master or higher degree. The overall aim is to develop students' capacity of overall research, understanding, interpretation, and evaluation on the performance and quality of academic research, and is specially designed for those who pursue advanced degree.

### **Project Management**

Project Management is to provide students with knowledge and training skills, so that students have the ability to manage various projects, becoming a senior team leader, project manager or a project mentor. After accomplishing the course, students will master the theory knowledge framework related to project management based on project management knowledge section requirements; master logistics management recognition and analysis-related necessary skills, and incorporate logistics management into overall management and operation of organization institutions; apply project management theory principles to project environment including general control and time management, cost management, quality management, human resource management, communication management, risk management, procurement management, integration management and scope management, and help students to apply the management skills learning in the course into actual project management.

### **Principles of Management**

Principles of Management is one of the core courses for major graduates, and emphasizes on the general process of management around four core management functions of planning, organizing, leading and controlling. Its system structure includes: the first section is overview, which introduces the development of management theory, the mission of management science and the foundation of management. Starting from the second section, the content is divided into five articles

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according to management functions, that is, plan, organization, leadership, control and innovation. Thereby, the second article main introduces organization plans and decision-making methods, target management, strategic plans and other basic theories and methods; the third one involves organization structure design, human resources management and change; the fourth one describes how to effectively implement leadership functions from three aspects of leadership, incentive and communication; the fifth one describes the control function of organizations in aspects of control processes and methods; the sixth article from management innovation, technology innovation and organization innovation describes the innovation function of organizations.

### **Project Risk Management**

Project Risk Management is to give students an understanding of the basic risk management concepts, management processes and methods, and make them be familiar with the risk factors, risk analysis methods as well as major risk management strategies in all phases of the construction process of projects. After accomplishing project risk management master course, students will have the capacity to analyze various types of project risks, flexibly use risk management tools and models to analyze and recognize various risks, and based on this reasonably use various risk counter measures, management methods, technologies and means, implement effective control of project risks, properly process adverse consequences caused by risk events, and guarantee the general target of projects to be achieved at minimum costs.

### **Principles and Methods of Management Decision-making**

This course aims to enable students to master the basic decision-making theory and decision-making methods, understand the latest decision-making technology, and cultivate and improve students' decision-making analysis ability. Specifically, it includes the systematic introduction of relevant decision theory to students; To help students master basic and commonly used decision-making techniques ("hard" and "soft"); Cultivate the decision-making theory cultivation and practical operation ability of finding decision-making problems, determining decision-making goals, drawing up and selecting decision-making programs, implementing programs, etc., so as to lay a good foundation for constantly updating ideas, broadening horizons, adapting to changes, and advancing with The Times in practical work in the future.

#### Urban Economics

Based on the perspective of economics, this course applies the basic theories of economics and integrates multidisciplinary research methods to reveal the historical process and operation rules of the generation and development of urban economy, focuses on the urban space system, explains the mechanism of urban system with diversified charts, and introduces relevant basic knowledge. In order to better build a livable and working city, It provides theoretical basis for urban policy advice and implementation. The course covers topics such as universal law of urbanization, urbanization road, economic zone and central city, urban economic development strategy, urban economic structure, urban population economy, urban land economy, urban housing economy, urban infrastructure, urban environmental economy, urban modernization and internationalization.

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### **Project Procurement and Contract Management**

This interdisciplinary course involves the knowledge related to project management, engineering, commercial/contract law and their integration research, and covers engineering procurement process and stage, contract management processes and closure, as well as suppliers relationship management under the background of project management, so that students master knowledge and skills related to procurement plan development, contract work description, establishment of contract evaluation criterion, application for bid, and project management plans. The course combines theory with practice, and discusses subjects including procurement and contract management practice in China and countries in the world, international general standard contract conditions and model text.

### **Project Management Information System**

This course provides students with a systematic understanding of project information management methods and applications, including the acquisition, identification, collection, organization, sharing and reporting of project information during project implementation. This course revolves around a practical information system project, introduces the whole process from project establishment to end, enables students to have a whole understanding of information system project management, can not only learn the basic theory of information system project management, familiar with the common problems and solutions in information system project development, but also can quickly apply the theory to practice, thus guiding the actual information system project management work.

### **Property Development and Finance**

The subject of asset development and finance, which mainly studies the financial institutions providing credit services and other financial services in the fields of asset development, circulation and consumption, has emerged and developed continuously. Asset development and finance is an interdisciplinary subject between real estate economics, finance and investment science. It is developed on the basis of the basic theories and methods of these disciplines, and is a subject that systematically discusses the theories and methods of real estate financial activities.

### **China's Economic Development**

This course details several major regional development strategies in China and their contents in chronological order based on the theory of regional economy, evaluates their impact on China's overall economic development, and explores how to further reduce the gap of regions, so as to achieve the law of coordinated development of regions.

### **Critical Thinking and Reflective Practice**

Critical thinking, a kind of thinking model mainly featuring rational reasoning and introspective argument, is used to analyze complex problems, identify fallacies and prejudices and make inferences from the evidence. This course aims to help students to move away from traditional thinking and knowledge frame, develop students' capabilities of independent thinking, bold challenge, cautious assertions, prudent decisions and innovation, and thereby contribute to develop students' critical thinking skills and habits, to lay a solid foundation for innovative academic research

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and practical work.

### **Data Analysis Tools and Methodology**

The purpose of this course is to enable students to master complex data analysis methods that need to be mastered in management and engineering technology research, understand the frontier development and latest theoretical achievements of quantitative analysis methods, pay attention to cultivating students' academic research ability and data quantitative analysis ability, and master the standardized application of complex data analysis methods and general analysis software, To effectively study and solve important problems in economic management, social management and engineering technology. This course aims at the cultivation of master students and provides their complex data analysis methods and technical tools. The teaching content focuses on teaching the idea of complex data analysis and strengthening the practical application of these methods in economic management and engineering technology research. The main content includes structured data analysis.

(3) Compulsory Courses arrangement reference: based on the requirements of teaching program, credit structure, etc..

Semester	Course Title	Teaching Syllabus		Course Institute
		Special Subject	Credit	
1	<b>Introduction to China</b>	Chinese national flag, national emblem and national anthem	3	School of Overseas Education
		Administrative division, geography and resources	5	
		Population, nationality, language and character	5	
		History, political system, economy and diplomacy	5	
		Science & technology and education	6	
		Traditional ideology and literature	6	
		Course paper method	6	
1	<b>Mandarin 1</b>	Chinese phonetic exercise 1: initials and finals	6	
		Chinese phonetic exercise 2: tone, greetings	6	
		Self-introduction, time words and asking about time	6	
		Shopping, ordering food and asking the way	6	
		Taking a taxi, traffic, asking for	6	

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		help in the room and getting sick		
		Looking for someone and talking about hobbies	6	
1	<b>Project Management</b>	Project management overview	6	School of Overseas Education
		Project cost control	6	
		Project schedule control	6	
		Project quality management	6	
		Project risk management	9	
		Project contract management	9	
		Project team management and cooperation	6	
		Project authorization and subcontracting	6	
1	<b>Principles of Management</b>	Overview of practice of Management	6	School of Overseas Education
		Management theory development	6	
		Plan	6	
		Organization	6	
		Leadership	6	
		Control	6	
		Innovation	9	
		Organization management	9	
2	<b>Project Risk Management</b>	Basic knowledge of project risk management	6	School of Overseas Education
		Risk management in the envisioning stage of projects	6	
		Risk management in the planning stage of projects	9	
		Risk management in the implementation stage of projects	9	
		Risk management in the acceptance stage of projects	6	
		Risk management environment	6	
		Large project emergency management	6	
		International project risk management	6	
2	<b>Research Design and Practice</b>	Introduction, coursework and course structure	6	

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		Types of research	6	School of Overseas Education
		Research project plan	6	
		Literature retrieval and review	6	
		Data collection and analysis methods	6	
		Report results, research tools	6	
2	<b>Project Management Information System</b>	Project management Information system foundation	6	
		Project management information system definition	6	
		Project management Information system component	6	
		Project management information system life cycle	9	
		Practical practice	9	
2	Urban Economics	Why cities are formed	6	
		Urban land market	6	
		Urban land use and rent decisions	6	
		The formation of a sub-center	9	
		Land use norm	6	
		City size and urban system	6	
		Traffic problems in the city	9	
		The public goods of the city	6	
3	<b>Principles and Methods of Management Decision-making</b>	The Basic Theory of Management Decision - Making	6	
		Mathematical Basis of Decision Theory	6	
		Utility Theory	6	
		Decision-making	6	
		Decision Making under Uncertainty	6	
		Decision Making under Risk	6	
		Multi-objective Decision Analysis	6	
		Group Decision Theory	6	
		Group Decision Behavior Analysis	6	
3	<b>Project Procurement and Contract</b>	Course introduction of engineering bidding and contract management	6	



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	<b>Management</b>	Purchasing management in PMBOK system	6	School of Overseas Education
		Engineering bidding 1: contract mode and purchasing process	6	
		Engineering bidding 2: purchasing design and bid inviting	9	
		Engineering bidding 3: bid submitting and purchasing response	9	
		Field practice 1: visit of bidding agent company	3	
		Logistics and supplier relationship management	6	
		Engineering contract conditions introduction, contract signing and management	3	
		Field practice 2: Contract management of both the construction site owner and the contractor	6	
		3	<b>Property Development and Finance</b>	
Real estate development profits, Partner schemes and equity sharing	9			
Difference between the residual method and the cash flow method	9			
Development and application of financial theory	9			
Debt and equity, corporate finance	9			
Financial management of property development	9			

(4) Qualified teachers

The Master of Engineering Management (Project Management) is an emerging discipline of Yunnan University of Finance and Economics. After more than ten years of development and cultivation, the discipline team structure is reasonable. There are 90 teaches in teacher resources of the programme, including 32 professors, 24 associate professors and 59 of

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them has doctor degree, 88 of whom can teach and guide students in English. In the current teaching plan, this program just use 37 teachers and 21 supervisors in the teacher resources, among whom 19 are professors, 15 are associate professors and 33 are doctors.

### **2. Teaching Methods**

(1) Implement the credit-system-based teaching system.

(2) Adopt heuristic and discussion-based teaching method. Attach importance to combination of theory and practice, practical application, cultivation of postgraduates' ability for practical operation, problems analysis and problems solving. Students will be comprehensively evaluated based on examination and usual performance (homework, classroom discussion, case analysis and curriculum practice, etc.).

(3) Highlight project management practice and hold lectures on special topics. Invite experts with abundant practical experience from enterprises and government sectors to hold lectures.

(4) Combine academic dissertation and work practice. The final academic dissertation may be completed in multiple forms, including professional paper, research report, consulting report, cases analysis and feasibility research.

(5) Implement the "tutor-responsible" mechanism in the cultivation process and make off-campus tutors to play a guiding role for internship, dissertation and employment.

(6) Adopt the full-time teaching method. Lessons will be given in the same teaching management and teaching method.

### **3. Semester Arrangement**

For this program, students may register at the end of August every year and start school in early September. Semester arrangement will comply with the school calendar of YUFE, with 18 weeks for each semester. In addition to Chinese national holidays, there will be summer holiday and winter holiday each year. Qualified students will graduate in July of the second year.

#### **4. Dissertation**

##### **(1) Requirements for dissertation**

The duration of dissertation writing time will be an whole academic year. In the third semester, students may enter into the dissertation preparation and proposal phase, while in the fourth semester write the dissertation by combining with professional practice. The dissertation should be combined with project management practice, reflecting students' ability to analyze and resolve practical problems by applying project management and relevant theories, knowledge and methods. It may be written in multiple forms, including research paper, project management cases analysis, project research report, and feasibility report. It should be practical-oriented with innovation and practicability.

##### **(2) Requirements for dissertation defense**

The dissertation may be verified and approved by the dissertation defense committee. The committee shall have at least 5 members, among which not less than 2 off-campus experts are required with a title of advanced professional technician in the field of project management practice. The committee adopts the majority voting system, which means the dissertation will fail to pass if more than half experts are dissent.

#### **5. Degree Awarding**

To be awarded the degree of Master of Engineering Management (Major in Project Management), students shall obtain the required credits within the stipulated period, pass the dissertation defense, and be approved by the university degree committee of YUFE.

Notes: The degree awarded is professional master's degree.

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### **II. Application**

#### **i. Requirement**

The applicants shall:

1. Be citizens of developing countries other than China, healthy, less than 45 years old.
2. Be healthy both physically and mentally, provide health certificate or examination form issued by local public hospitals; Be suffering from no illnesses for which entry into or long residence in China is prohibited by laws and regulations, nor from other severe chronic diseases like serious blood pressure, cardiovascular and cerebrovascular diseases, diabetes, cancer etc., mental disease or epidemic diseases that are likely to cause serious threat to public health; Be not in the process of recovery from a major operation or at the stage of attack of acute diseases; Be not seriously disabled or pregnant, and will be required to leave school if getting pregnant during study in China.
3. Have bachelor or higher degree, and at least three years of working experience;
4. Be considered first when having the learning or working experience related to the program applied and being in employment;
5. Be working as department head (or equivalent level) in the local government, senior staff of institution, enterprise or academic backbone in a college or research institute;
- 6. Be good at English and can understand the courses in English (reference standard: IELTS  $\geq$  6.0, or New TOEFL  $\geq$  80)**
7. Have the potential for professional development and be willing to promote the state exchange and cooperation with China.
8. Not be studying in China or have been enrolled by other scholarship program sponsored by Chinese government.

#### **ii. Procedure**

##### **1. Application for Admission**

Materials preparation (Form below just for reference only. And official requirements should be from the Business Office of the Embassy

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of the People's Republic of China in the local country. )

Prepare the following materials before the submission of application:

No.	Application Materials	Requirements	Original	Copy
1	Graduation Certificate, Diploma	1. The photocopy of your highest <i>Graduation Certificate</i> and <i>Diploma</i> . 2. For applicants who haven't graduate, a letter of certification issued by school authorities is required to indicate the date of graduation.	1	1
2	Letter of Recommendation	1. Letter of Recommendation from the employer: issued by the applicant's employer to introduce the basic information of the applicant and indicate the willingness to recommend the applicant to study in China; 2. Letter of Academic Recommendation: issued by an associate professor or above to introduce the applicant's academic background, major, past achievements and research ability.	2	2
3	Formal Transcript	1. Transcripts must be original or notarized photocopy in Chinese or English. 2. Transcripts must include all courses learn and final achievements.	1	1
4	Personal Statement	About 1500 words. Please make a statement from the perspectives of academic background, work and research experience and achievements related to the major applied for, study and research plans in period of postgraduate and development target after graduation.	1	1
5	CV	Personal background, learning and working experience after senior high school	1	1
6	Evidence of English Language Proficiency	For applicants who are native English speakers or are taught in English in college, are not required to submit this document. (See above for detailed requirements)	1	1
7	Photocopy of Valid Passport	1. The expiry of passport must cover the studying period. 2. Please be sure not to submit diplomatic passport or service passport.	0	2
8	Recent Photo of Passport	Two two-inch bareheaded photos with white background in recent 3 months.	2	0
9	The Form of Physical Examination	<i>The Form of Physical Examination for Foreigners</i> which must show the result of physical examination within 1 month prior to the application date.	1	1

### 2. Application Submission

(1) Applicants shall apply for the scholarship program with the approval and recommendation of his/her home government, and submit the application materials following the government regulations;

(2) When personal submission is allowed by the home government, the applicants shall submit to the Economic and Commercial Office of the Embassy of the People's Republic of China in their country the paper originals, scanned and electronic versions of the above #1, 2 and 3 documents

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together with the permission or recommendation letter for oversea study issued by the local authority;

(3) The competent department of the home government is to send a written request to the Economic and Commercial Counselor's Office to issue a recommendation letter for the applicant, and state in such written request whether to accept the transference to the same or similar major of a different school in case of full enrollment, as well as other special items.

### **Important notes:**

※ All materials submitted should be written (or printed) in English or Chinese. For those written (or printed) in other languages, certified English or Chinese translations should be provided.

※ For Graduation Certificate, Diploma, Transcript, Language Proficiency Certificate and other vital documents, both originals and copies should be submitted for verification by business officials in the Embassy of the People's Republic of China.

※ All paper documents (including originals and copies) should be recovered and properly kept upon being checked by the Business Office in the embassy. Once admitted, these documents should be brought into China and submitted to the department specified by the University for checking and filing.

※ Students enter China should use Ordinary passport ,which shall be valid at least until the half year before graduation.

### **3. Submit Application to YUFE**

(1) Submit the original documents listed in the above table and scanned electronic documents to the Economic and Trade Office of the Chinese Embassy in the host country for verification. After the inspection by the staff of the Economic and Trade Office, the students should send the scanned copies of the application materials to the students' contact persons of the universities. The addresses and contact methods of the Economic and Trade offices can be found on the official website (English version) of Academy for International Business Officials (AIBO),

MOFCOM, <http://www.china-AIbo.cn/>

(2) To request the Economic and Trade Office to issue a letter of

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recommendation and indicate in the written request whether to accept the transfer to another school to pursue a degree in the same or similar major if the quota of places applied for by the school has been used up. If any other special notes are given.

(3) Please write to yufeducation@163.com ask for the application form of YUFE, and reply to this mailbox within one week.

Notes:

- a. Electronic edition only. Paper forms are not required.
- b. Stick a bareheaded photo (or passport photo) in an appropriate size on the given position of the electronic form.

### **4. Application for Scholarship**

(1) How to apply: the applicant should log in Study in China at <http://studyinchina.csc.edu.cn/#/login>; then, successively select "Application online" to access to the application page and choose "**Type B**" for "Program Category", and fill in "10689" for "Agency No.". All of the information in the application should be filled in **COMPLETELY**, or it will be regarded as unqualified. Finally, generate and print the application form for Chinese government scholarships, sign it by hand and paste a photo.

(2) Important Notes:

A. Our acceptance institution number is "10689"**(Error in this number will result in the failure of acceptance from the university)**; Discipline applying for: '**Management - Engineer Management** , Major apply for: '**Project Management**'.

B. CSC number generated in the form should be used to fill in the 201 Form of visa for study in China.

### **5.Application deadline**

The application deadline for this programme is June 6, 2023.

## **III. Other Important Information**

### **i. Contact**

University Contact

Name        Li Lairu

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Tel           +8687165136038  
E-mail       yufeeducation@163.com  
Address      School of Overseas Education, YUFE, 3<sup>rd</sup>. floor, Jingxian  
Building, No. 237, Longquan Road, Kunming City, Yunnan  
Province, China, 650221

**ii. Remarks**

1. Whatever the application results may be, all application materials won't be returned.
2. Whether an applicant is admitted or not, the Chinese government will offer no explanation.
3. **Any applicant is not allowed to study in China with the spouse, children,** and the scholarship doesn't cover the travel expenses of the spouse, children to come to China.
4. The formalities and requirements for traveling to China will be specified in the admission letter.