Ministry of Public Service, Administrative and Institutional Reforms
Circular Note No. 2 of 2022
E/261/9/01/03 V2

From: Secretary for Public Service

To: Supervising Officers-in-charge of Ministries/Departments

Application for the payment of monthly car allowance
in lieu of duty free car/deferred renewal

With a view to ensuring consistency across the public service in the implementation of
the recommendation made at paragraph 16.2.16 (a) of the 2021 PRB Report, an application
form has been devised as per Annex.

2. Eligible officers opting for the payment of a monthly car allowance in lieu of duty
exemption or deferred renewal to take advantage of enhanced rate of duty exemption or higher
engine capacity should submit their application on the enclosed form for approval by their
respective Responsible Officers/Supervising Officers.

3. Supervising Officers are hereby requested to bring the content of this Circular to the
attention of all officers concerned of their Ministries/Departments and Parastatal Bodies/Local
Authorities falling under their purview.

B. Boyrumboli
Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service
Financial Secretary
Director, Pay Research Bureau

6th Floor, SICOM Building 2, Corner Chevreau and Rev Jean Lebrun Streets, Port Louis, Republic of Mauritius
Tel: (230) 405 4100, Fax: (230) 212 4160, E-mail: civser@govmu.org