Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No 60 of 2022
E/75/76/01/09 V9

From: Secretary for Public Service
To: Supervising Officers in Charge of Ministries/Departments

Commonwealth Secretariat – Notification of Vacancy
Adviser – Data and Business Systems

The Commonwealth Secretariat is inviting applications from appropriately qualified candidates for the position of Adviser – Data and Business Systems in the ICT Service Section. Details regarding the above mentioned vacancy may be accessed on the following website of the Commonwealth Secretariat: http://thecommonwealth.org/jobs and all applications should reach the Human Resources, Commonwealth Secretariat by Thursday 22 September 2022 at 17.00 BST.

2. Please note that applications should include a curriculum vitae and three referees, accompanied by a short covering letter setting out the relevant experience and skills in relation to the competencies and requirements for the post.

3. For any additional information/queries, interested parties are requested to liaise with the Ministry of Foreign Affairs, Regional Integration and International Trade.

4. It would be appreciated if the content of this Circular Letter could be brought to the attention of all officers serving in your respective Ministries/Departments.

A. Bhowon Tengur (Mrs)
for Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service