



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS**

E/260/72/03/27 T

19 December 2013

Ministry of Civil Service and Administrative Reforms
Circular Note No 53 of 2013

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers, in-charge of Ministries/Departments

EOAC Report 2013 – Overpayment of Salaries/Allowances

It has been reported that cases of overpayment of responsibility allowance/extra duty allowance have occurred following the implementation of the EOAC Report 2013 which may have arisen as a result of merging of grades/review of duties and payment of increments under PRB 2013 and which have lapsed under EOAC Report 2013.

2. Your attention is drawn to this Ministry's Circular Note No.26 dated 30 May, 2013 in which it was clearly spelt out that the effective date of implementation of the EOAC Report 2013 would be 01 January, 2013 and arrears for period 01 January to 30 June 2013 would be payable in July 2013. Therefore, all cases of overpayment should have been identified and action taken for appropriate adjustments to be made before effecting payment of arrears due, in connection with implementation of EOAC 2013 Report.
3. Supervising Officers of Ministries/Departments are hereby requested to take appropriate action and arrange for refund of any overpayment, on a case-to-case basis. Refund in instalments may be allowed if necessary.
4. It would be appreciated if the contents of this Circular Note could be brought to the attention of all officers of your Ministry/Department as well as those of the Parastatal and Statutory Bodies falling under the aegis of your Ministry.

(S. Seebaluck)
Senior Chief Executive

Copy to: Secretary to Cabinet & Head of the Civil Service