



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

19 August 2013

Ministry of Civil Service and Administrative Reforms

Circular Letter No. 56 of 2013

E/330/6/03/01

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments
Island Chief Executive

Civil Establishment Order 2013

The Civil Establishment Order 2013 and Civil Establishment (Rodrigues Regional Assembly) Order 2013 have been published. These documents reflect changes on the establishments of Ministries/Departments and the Rodrigues Regional Assembly (RRA) for the Financial Year 2013. The recommendations contained in the Pay Research Bureau Report 2013 and in the Errors, Omissions and Anomalies Committee Report 2013 with regard to abolition/restyling of offices and the new salary codes and salary scales have also been reflected. Responsible Officers are therefore advised to proceed with the filling of vacant **funded** positions.

2. Furthermore, with a view to avoiding unnecessary delays in the filling of vacancies. Responsible Officers are requested to initiate action immediately for the framing of schemes of service for new posts and for review of existing ones in line with the procedures laid down in this Ministry's Circular letter No. 67 of 2012.

3. All proposals for framing or amending schemes of service should be accurate, comprehensive and in accordance with the usual format set out by the Ministry of Civil Service and Administrative Reforms and should be submitted to this Ministry in both soft and hard copies, by Wednesday 11 September 2013 at latest.

4. Your usual collaboration in the matter would be highly appreciated.



S. Sebaluck
Senior Chief Executive

*Copy to: Secretary to Cabinet and Head of the Civil Service
Secretary, Public Service Commission*

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