



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

MAURITIUS

29 October 2012

Ministry of Civil Service and Administrative Reforms
Circular Note No. 22 of 2012
E/260/72/03/05

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To : Supervising Officers i/c Ministries/Departments

Pay Research Bureau Report 2013

- (i) **Extension of Date Limit for Submission of Option Forms**
(ii) **Submission of cases of Errors, Omissions and Anomalies**

Further to this Ministry's Circular Note No. 20 of 2012, it has been decided that the date limit for the submission of the option forms in respect of the review of pay and grading structures and conditions of service be extended to **Monday 19 November, 2012** to enable public officers to exercise their options on the new salaries and conditions of service recommended in the PRB Report 2013.

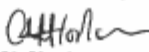
2. Moreover, paragraph 10 of this Ministry's Circular Note No. 19 of 2012 is being replaced by the following:-

"10. Errors, Omissions and Anomalies

All cases considered to be genuine errors or omissions and alleged anomalies should be submitted to the Ministry of Civil Service and Administrative Reforms not later than 30 November 2012."

3. All correspondence in this respect should be addressed to the Senior Chief Executive, Ministry of Civil Service and Administrative Reforms (Attention Mr. D. Mooloo), Help Desk, 7th Floor, New Government Centre, Port Louis, with the mention "Errors, Omissions and Alleged Anomalies" on the top left hand corner of the envelope.

4. Heads of Ministries/Departments should ensure that the contents of this Circular Note and those of Circular Note No. 20 of 2012 together with Appendices (which also highlight the salient features of the Pay Research Bureau Report 2013) are brought to the attention of **each and every officer** of their respective Ministry/Department as well as those of Parastatal and Statutory Bodies falling under the aegis of their Organisation.


A.K. Hoolass
for Senior Chief Executive

Copy to: - Secretary to Cabinet and Head of the Civil Service