

Ministry of Civil Service and Administrative Reforms
Circular Letter No. 34 of 2012
E/152/48/15

03 July 2012

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers, in-charge of Ministries/Departments

International Telecommunication Union – Vacancy

The Secretary General of the International Telecommunication Union is inviting application for the post of **Deputy to the Director and Chief of the Administration and Operations Coordination Department**.

2. The deadline for the submission of application is **14 September 2012**.
3. Details of the above post can be accessed on www.itu.int/employment/Recruitment/index.html.
4. It would be appreciated if the contents of this Circular could be brought to the attention of all officers serving in your Ministry/Department.

(K. Samlall)
for Acting Senior Chief Executive

Copy to: Secretary to Cabinet & Head of the Civil Service

3. Responsible Officers are informed that the following 'Note' should be included in Schemes of Service wherever the qualifications' requirements are a post "A" Level degree together with a Master's Degree so as to reflect the recommendation at paragraph 10.25(e) of the Pay Research Bureau Report 2008 (Volume I):

"Note

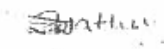
Qualification at..... (Cambridge Higher School Certificate) above should have been obtained prior to qualification at..... (degree) above and qualification at..... (degree) above should have been obtained prior to qualification at..... (Master's Degree) above. However, candidates who, as at 30 June 2008, did not possess the qualification at..... (Cambridge Higher School Certificate) above but who possess the qualifications at..... (degree) and..... (Master's Degree) above will also be considered provided they hold—

- (a) a Cambridge School Certificate or Passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission; and
- (b) a PhD or a second Master's Degree or a postgraduate diploma from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

Qualification at (a) under 'Note' should have been obtained prior to qualifications at..... (degree) and..... (Master's Degree) above and at (b) under 'Note'."

4. Responsible Officers should also ensure that the recommendations made in the Pay Research Bureau Report 2008 and the 'Errors, Omissions and Clarifications' of the 2008 PRB Report for amendments to be brought to relevant Schemes of Service are dealt with as a matter of urgency. Moreover, your attention is drawn to paragraph 4(vi) of this Ministry's Circular Letter No. 35 of 2008 which stipulates that "in devising or reviewing the Scheme of Service for a post, it is highly advisable that the Schemes of Service for the other posts in the same cadre/structure be reviewed simultaneously."

5. You are, therefore, invited to make necessary arrangements for carrying out a survey of all Schemes of Service for posts in your respective Ministry/Department which need to be revisited and, consequently, initiate immediate action for their amendment where they are not in conformity with current requirements.


S. K. Pather
Supervising Officer

Copy to —

Secretary to Cabinet and Head of the Civil Service