



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS**

19 May 2011

Ministry of Civil Service and Administrative Reforms
Circular Note No. 7 of 2011
E/264/1/2/2

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms
To: Supervising Officers in charge of Ministries/Departments

Grant of Increment on Confirmation in 2010

Following this Ministry's Circular Note No 3 of 2010 regarding the effective date for the payment of annual increment for the year 2010, clarifications have been sought regarding the effective date for the grant of increment on confirmation.

2. It has been decided that officers who have been confirmed in the service on or after 1 April 2010 but before 1 July 2010 should be paid their first increment due on the date they were confirmed in the service in line with paragraph 1.2.1(1) of the Human Resource Management Manual and the next increment should be payable on the same date.

3. Supervising Officers are requested to ensure compliance with the above and also to bring the contents of the Circular Note to the attention of all Heads of Parastatals and other Statutory Bodies and Local Authorities falling under the aegis of their respective Ministries.

S. Seebaluck
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service

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