



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

MAURITIUS

05 January 2011

Ministry of Civil Service and Administrative Reforms

Circular Letter No 1 of 2011

E/152/28/15T

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers in charge of Ministries/Departments

**Vacancy at the Organisation for the Prohibition of Chemical Weapons (OPCW)**

The OPCW is inviting nominations for the post of Legal Officer and it would be appreciated if the contents of this Circular could be brought to the attention of all officers serving in your Ministry/Department.

2. Applicants should, among others, have:-
- (i) a University degree in Law, preferably with specialisation in International Law, a Masters in Criminal Law, Trade Law or International Security is an asset;
  - (ii) excellent communication skills –both written and oral; good negotiation skills;
  - (iii) proficiency in legal drafting skills;
  - (iii) strong analytical skills and ability to conduct legal research;
  - (iv) a well developed sense of judgement;
  - (v) ability to plan and organise, and to work under pressure of time and urgent deadlines;
  - (vi) flexibility and problem solving skills;
  - (vii) tact and discretion;
  - (viii) ability to work in a team and to establish and maintain effective working relationship with people of different national and cultural backgrounds;
  - (ix) availability for extensive travels;
  - (x) at least 2 years of progressively responsible experience in an international organisation or government, with emphasis on International Law; or 4 years of experience without a Masters;

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Experience in national implementation of international treaties, at either the international or national level, would be an asset;

Previous experience with Member States of international organisation is desirable and knowledge or experience in the legal aspects of the UN common system or in the OPCW would be an asset.

Fluency in English and in French or Spanish, is essential; a good working knowledge of Arabic or Russian is an asset.

Ability to draft and to conduct negotiations in English and in French or Spanish is essential; in Arabic or Russian is an asset.

3. Details of the job description and the terms and conditions applicable to the post are available on the OPCW website [www.opcw.org](http://www.opcw.org)

4. Candidates are strongly advised to submit their application online at [www.opcw.org](http://www.opcw.org) or may complete the OPCW Personal history form and send it via fax number + 31(0)704163790.

5. International candidates are hereby requested to forward their application for the above post directly to the OPCW by **12 January 2011 at latest.**



**(I. M. Oree)Mrs  
Supervising Officer**

Copy to:  
Secretary to Cabinet and Head of the Civil Service