



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

21 July 2009

Ministry of Civil Service and Administrative Reforms
Circular Letter No. 20 of 2009
E/125/19/01/02V3

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments


Attendance

Representations have been received at this Ministry regarding the deduction of lateness of officers from their early arrivals/leave entitlement whenever they are late owing to circumstances beyond their control e.g. faulty lifts, road accidents, heavy rainfall and so on. Your attention is drawn to paragraph 2 of this Ministry's Circular No. 1 of 2009 which is reproduced below:

Lateness due to unforeseen circumstances

In case of officers attending duty late for reasons beyond their control i.e heavy rainfall, major road accidents, unusual traffic jam, such tardiness may not be considered as lateness, subject to the approval of the Supervising Officer.

In case of doubt, this Ministry may be consulted whenever representations are received from officers in the specific situations spelt out above; and, this, to ensure that there is uniformity of treatment in all Ministries/Departments.


S.K. Pather
Supervising Officer

Copy to:
Secretary to Cabinet and Head of the Civil Service

S/R/Crothr/attendance