

Library



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

29 February 2008

Ministry of Civil Service and Administrative Reforms
Circular Letter No. 7 of 2008
E/260/72/02

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments

Report of the Pay Research Bureau 2008 and Option Forms

With the impending publication of the Pay Research Bureau Report, this Ministry proposes to arrange for the printing of the required numbers of PRB Reports 2008 after its publication and the appropriate Option Forms.

2. In this connection, it would be appreciated if you could provide information as per enclosed proforma on the following:
 - (a) the number of PRB Reports 2008 that would be required by your organisation; and
 - (b) the number of officers in post at to-date in your Ministry/Department.
3. It would also be helpful if you could arrange to submit the required information in respect of Parastatal and other Statutory Bodies (including Local Authorities) falling under the aegis of your Ministry, which are reported upon by the Pay Research Bureau.
4. A reply by 31 March 2008 would be much appreciated.

A handwritten signature in black ink, appearing to read 'P. Jhugroo'.

P. Jhugroo
Supervising Officer

Copy to:
Secretary to Cabinet and Head of the Civil Service

5cR/Circular/option

Annex to Ministry of Civil Service and Administrative Reforms
Circular Letter No. 7 of 2008

Proforma

Name of Ministry/Department/Organisation:

Number of Divisions:

Number of established posts:

Number of officers in post:

Number of PRB Reports required:

.....
Name of Supervising Officer

.....
Signature

Date: