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MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

12 February 2008

Ministry of Civil Service and Administrative Reforms
Circular Letter No 5 of 2008
E/60/28/21 V3

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers in Charge of Ministries/Departments

Public Service Excellence Award 2007

Please refer to Circular Letter E/60/28/21 dated 26 October 2007 from the Secretary to Cabinet and Head of the Civil Service inviting public organizations to participate in the Public Service Excellence Award (PSEA) 2007. Copy of the Circular Letter is enclosed for easy reference.

2. In view of the fact that several organizations interested to participate in the above Award have not been able to submit their entries by the closing date but are still willing to do so, it has been decided to exceptionally extend the closing date for the PSEA 2007 to Friday 29 February 2008.

3. I should be grateful if the different Sections/Units/Divisions of your organization could be informed accordingly. For any additional information or clarification, officers of the Administrative Reforms Division of this Ministry may be contacted on *Tel Nos 201-1434 and 201-3557*.

(P. Jhugroo)
Supervising Officer

Copy to:

Secretary to Cabinet and Head of the Civil Service



PRIME MINISTER'S OFFICE
REPUBLIC OF MAURITIUS

E/60/28/21 Vol 3

26 October 2007

From: Secretary to Cabinet and Head of the Civil Service

To: Supervising Officers in Charge of Ministries/Departments

Public Service Excellence Award 2007

With a view to encourage innovation and excellence in the delivery of public services, the Public Service Excellence Award (PSEA) Scheme was introduced in the public service last year. The scheme aims at recognizing the achievements and contributions of Ministries/Departments and Units/Divisions that have excelled in service delivery through the use of innovative management tools and techniques.

2. The theme for the 2007 edition of the PSEA is 'In Pursuit of Excellence: Enhancing Trust in the Public Service'. This is in line with the United Nations 7th Global Forum on Re-inventing Government on the theme 'Building Trust in Government' held in Vienna in June 2007. As for the last edition of the scheme, the PSEA 2007 will be run in collaboration with the Mauritian Quality Institute (MQI) and University of Technology, Mauritius (UTM).

3. Participating organizations will be evaluated by a Panel of Jury on the basis of the following four main judging criteria:

- (i) Leadership and Team Spirit;
- (ii) Effectiveness and Efficiency;
- (iii) Customer Focus; and
- (iv) Innovation and Improvement.

The winner of the PSEA 2007 will be offered a cash prize of Rs 100,000/- and a shield. Based on the level of achievements, the Panel of Jury may decide to award individual cash prizes of Rs 50,000/- along with a souvenir shield in respect of each of the above judging criteria.

4. Details of the PSEA 2007 are provided in the attached brochure which can also be downloaded from the website of the Ministry of Civil Service and Administrative Reforms at <http://civilservice.gov.mu>. All Ministries/Departments and their respective Units/Divisions are eligible to compete for the Award. Submissions should be made on the *Participation Form* which should be forwarded to the Administrative Reforms Division of the Ministry of Civil Service and Administrative Reforms by Thursday 31st January 2008 at latest. For any additional information or clarification, officers of that Ministry may be contacted on Tel Nos. 201-1434 and 201-3557.

5. I should be grateful if you could arrange for a wide dissemination of the contents of this Circular Letter and the attached brochure in your Ministry/Department and I look forward for the participation of your organisation in the Public Service Excellence Award 2007.

(S.C. Seeballuck)

Secretary to Cabinet and
Head of the Civil Service