

Date: 01 August 2008

Ministry of Civil Service and Administrative Reforms

Circular Letter No 32 of 2008

E/153/1/15 V2

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers-in-Charge of Ministries/Departments

Civil Service Family Protection Scheme Board -  
Option Form

Following the implementation of the Pay Research Bureau Report 2008, public officers and employees in post as at 30 June 2008, on attaining 60 years of age, have to opt either to cease to contribute to the Civil Service Family Protection Scheme or continue with their contribution. When an officer opts to cease his contribution to the Civil Service Family Protection Scheme Board on reaching 60 years of age, the pension of the surviving spouse and children will be computed on the salary drawn at the time the officer ceases to contribute to the scheme.

2. Option forms, as per enclosed proforma, should be completed in duplicate. The original of the form should be sent to the Civil Service Family Protection Scheme Board and the duplicate has to be kept in the Personal File of the officer at the Ministry/Department where he is posted.

3. It would be appreciated if the contents of this letter could be brought to the attention of the officers serving in your Ministry/Department.

(P. Jhugroo)  
Supervising Officer

Copy to: Secretary to Cabinet and Head of the Civil Service

**CIVIL SERVICE FAMILY PROTECTION SCHEME BOARD  
OPTION FORM**

For public officers and employees in post as at 30 June 2008

To be completed in two copies

.....  
(BLOCK LETTERS)

.....  
holding the post of .....

.....  
in the Ministry/Department of .....

.....  
I have taken cognisance of the recommendation of the Pay Research Bureau Report 2008 on the review of  
pay and conditions of service in the public sector (vol I and II).

Public officers and employees in post as at 30 June 2008 may, while in service, opt to cease to contribute to the Civil Service Family Protection Scheme on reaching 60 years of age. However, in that case, surviving spouse and children pension will be computed on the salary drawn at the time the member ceases to contribute to the scheme.

In respect of public officers and employees in post as at 30 June 2008, the basic unreduced pension would continue to be computed at the rate of one six hundredth of the annual salary of a contributor at the date of death or at the date he ceases to be a public officer for each completed month of his contributory service (not exceeding 400 months).

- (i) I hereby opt to cease to contribute at the age of 60. The annual rate of surviving Spouse's pension will be computed as follows

$$\frac{1}{3} \times \frac{\text{Number of mths of contribution (max. 400)}}{600} \times \text{Last annual salary as at the date Member ceases to contribute}$$

- (ii) I hereby opt not to cease to contribute at the age of 60. Contributions will therefore continue to be at the rate of 2%. The annual rate of surviving spouse's pension will be computed as follows:

$$\frac{1}{3} \times \frac{\text{Number of mths of contribution (max. 400)}}{600} \times \text{Last annual salary as at the date Member ceases to contribute}$$

I understand that this option is irrevocable.

ID No.

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Date:.....

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Signature

Delete 3(i) or (ii) as appropriate

