



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS  
MAURITIUS**

07 November 2007

**Ministry of Civil Service and Administrative Reforms**  
**Circular Letter No 45 of 2007**  
**E/35/76/01V11**

**From:** Supervising Officer, Ministry of Civil Service and Administrative Reforms  
**To:** Supervising Officers in charge of Ministries/Departments

**2008 CAPAM International Innovations Awards Programme**

The Commonwealth Association for Public Administration and Management (CAPAM) is inviting participation from Public Organizations in the 2008 CAPAM International Innovations Awards Programme.

2. This Programme is organised for CAPAM members every two years. The theme for this year is "Citizen Engagement and Service Delivery" which has been chosen to highlight innovative practices in providing public services that respond to citizens' needs and/or to enhance public participation in decisions surrounding service delivery.
3. Submissions for CAPAM Awards will be judged by an esteemed group of public sector leaders from Commonwealth countries. Finalists will be interviewed by the Jury and will have the opportunity to present their projects at the plenary session of the next CAPAM Biennial Conference to be held in Barbados from 19 -22 October, 2008. Award winners will be announced at the President's Banquet on 22 October, 2008.
4. This Awards Programme invites entries that demonstrate excellence, innovation and quality service delivery in public administration. Entries for the Awards Programme, preferably through the electronic mode, should be forwarded to CAPAM at [capam@capam.org](mailto:capam@capam.org) with copy to this Ministry at [mcsa-ar@mailto.gov.mu](mailto:mcsa-ar@mailto.gov.mu) by 31 March 2008. Otherwise, submissions in printed copies should be sent directly to CAPAM before the closing date to the following address with a copy thereof to this Ministry:

1075 Bay Street, Suite 402  
Toronto, Ontario  
CANADA M5S 2 B1

Finalists will be selected by mid July 2008 and will be notified by email shortly thereafter.

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5. Submissions must reflect an organizational rather than an individual initiative. Each submission must include:

- (i) a completed Awards Application Form with all pertinent information listed;
- (ii) a 50-word executive summary;
- (iii) a 1,500 word project description; and
- (iv) the US\$75 entry fee.

The Awards Application Form as well as details of the CAPAM International Innovations Awards Programme are available online at [http://www.capam.org/awards/innovation/2008\\_innovations\\_awards/index.html](http://www.capam.org/awards/innovation/2008_innovations_awards/index.html)

6. Ministries and Departments are encouraged to participate in this Awards Programme as it will be an opportunity to reflect on innovations in the public service.

7. It would be appreciated if the contents of this Circular Letter could be brought to the attention of all public officers serving in the different Divisions of your Ministry/Department.

  
(R. Jugroo)  
Supervising Officer

Copy to: Secretary to Cabinet and Head of the Civil Service