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MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
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12 July 2006

Ministry of Civil Service and Administrative Reforms
Circular Letter No. 23 of 2006
E/75/92/01 V5

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c of Ministries/Departments

SADC: Secondment to three Regional Positions at the SADC Tribunal
(Windhoek, Namibia) for One Year Interim Period

The SADC Secretariat is inviting nominations for secondment of one officer for each of the following positions at the SADC Tribunal in Windhoek, Namibia for a period of one year:

- (i) Registrar;
- (ii) Librarian; and
- (iii) Finance/Administration Officer

2. The job descriptions for the posts are attached herewith. The sections in the job specifications relating to salary scale, contract, date of assuming duty and closing date for submission of applications should be disregarded. According to the Ministry of Foreign Affairs, International Trade and Cooperation, the SADC Secretariat will pay airfares and secondment allowances of US\$ 4,320 per month i.e. 30 x US\$ 144 (including housing) and medical insurance of US\$ 1,000.

3. The date limit to submit the nominations to the SADC Secretariat has been extended from 22 June 2006 to 14 July 2006.

4. It would be appreciated if the contents of this circular letter could be brought to the attention of officers concerned in your Ministry/Department.

5. The nominations should be forwarded to the Ministry of Foreign Affairs, International Trade and Cooperation at the earliest to enable that Ministry to recommend the nominations after seeking the necessary clearances.



(P. Jhugroo)
Supervising Officer

Copy to:

Secretary to Cabinet and Head of the Civil Service
Secretary for Foreign Affairs