



## Ministry of Civil Service and Administrative Reforms

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Ministry of Civil Service and Administrative Reforms

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From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries and Departments

### Clarifications on the PRB Report 2003

Several verbal requests have been received from Ministries/Departments on the implementation of recommendation made at paragraph 1.33 (vii) of the PRB Report 2003, relating to the award of increments, an extract of which is reproduced below:-

*"Officers mentioned at paragraph 1.33 (v) and (vi) above would be eligible, subject to satisfactory performance, to move one additional point to be read from the master salary scale once every two years, subject to a maximum of two increments. The first increment under this provision would be due only after an officer has stagnated on the top of his salary scale for two years as from 1 July 2003."*

2. After consultations with the Pay Research Bureau, it has been decided that the recommendation at Paragraph 1.33(vii), for instance, in the case of a General Worker would apply as follows:

- (a) A General Worker who was drawing the top salary of Rs 5,000 and who reckoned 25 years of service as at 30 June 2003, be granted one additional increment on conversion of salary in line with the Master Conversion Table of the PRB Report 2003, with effect from 01 July 2003. Therefore, he was paid Rs 6,970 as from that date. It is relevant to note that Rs 6,970 is the discounted salary of Rs 7,025 which is the top salary of General Worker recommended in the PRB Report 2003.

- (b) In line with with the recommendation made at paragraph 1.33 (vii) of the PRB Report 2003, since Rs 6,970 is the discounted salary of the top salary of General Worker, the latter would be eligible, subject to satisfactory performance, to move one additional point to be read from the Master Salary Scale once every two years, subject to a maximum of two increments, on 01 July 2005 and on 01 July 2007.

3. Supervising Officers of Ministries/Departments are kindly advised to apply the above principle to all officers in other grades who have completed their 25 years' service in a single grade and also to officers reckoning 22 years' service in a single grade requiring a degree/professional qualification obtained after at least three years' full time study and who have been drawing the top salary of their scale prior to 01 July 2003.

4. Parastatal and other Statutory Bodies falling under the aegis of your Ministry/Department should be apprised of the above.



P. Jhugroo  
Supervising Officer

Copy to:

Secretary to Cabinet and Head of the Civil Service