



Ministry of Civil Service and Administrative Reforms

13 September 2005

Ministry of Civil Service and Administrative Reforms

Circular Letter No. 35 of 2005

E/127/1/01

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers in charge of Ministries/Departments
Island Chief Executive, Rodrigues Regional Assembly

Contents of Circulars

The attention of this Ministry has been drawn to the fact that officers in certain Ministries and Departments are not informed of the contents of circulars.

2. Supervising Officers should ensure that the contents of all circulars, especially vacancy circulars, should invariably be brought to the attention of all officers concerned, including those who are on approved leave. In case of officers who are overseas, a copy of the Circular Note together with application forms should be despatched to them on the very day on which these Circular Notes are issued.
3. Ministries/Departments are also requested to advise parastatal bodies falling under their purview accordingly.

(R. Mudhoo)
Senior Chief Executive

Copy to:

Secretary to Cabinet and Head of the Civil Service